



Board of Education Regular Meeting Agenda
Wednesday, July 17, 2019 at 6:00 pm
District Board and Training Center
340 Fair Street (Door 36)

Note, public notice of this meeting given by posting at the District Office, Levi Leonard Elementary School Office, Theodore Robinson Intermediate School Office, J.C. McKenna Middle School Office, High School Office, Evansville School District Web Site: Evansville.k12.wi.us, and by forwarding the agenda to the Evansville Review, Union Bank & Trust and Eager Free Public Library.

- I. Pledge of Allegiance

- II. Roll Call: Melissa Hammann Ellyn Paul Thomas Titus
 Rene Johnson John Rasmussen
 Jan Klaehn Kathi Swanson

- III. Approve remote access rights for Board Member Participation

- IV. Approve Agenda

- V. Public Announcements/Recognition/Upcoming Events:
 - Back to School Days – August 8, 2019, 3-7pm & August 14, 2019 10am-2pm
 - All Staff Breakfast – August 27, 2019, 7:30am
 - First Day of School – September 3, 2019

- VI. Public Presentations

- VII. Information & Discussion:
 - A. Freshman Summit Presentation
 - B. Health and Nursing Services Report
 - C. School Resource Officer Discussion
 - D. Discuss Youth Center
 - E. Referendum Update
 1. Discuss Third Street Extension
 - F. Referendum Fund Reallocation Discussion
 - G. Kids First Report
 - H. Capital Projects List
 - I. 2018-2019 Budget Update/Fund 46 Transfer
 - J. 2019-2020 CSI Goals
 - K. Girls Golf Program

- VIII. Public Presentations

- IX. Policies – Chair, Swanson
 - A. First Reading
 1. Policy #431 – Compulsory Student Attendance & Alternative Programs

- 2. Policy #434.2 – High School Closed Campus
- 3. Policy #440 – Student Rights and Responsibilities
- B. Second Reading:
 - 1. Policy #425 - Participation of Non-Public School Students in District Courses, Programs and Activities
 - 2. Policy #428 – Full-Time Public School Open Enrollment
 - 3. Policy #429 – Part-Time Open Enrollment
 - 4. Policy #430 – School Attendance
- X. Business (Action Items):
 - A. Approval of Staff Changes; Resignation of Student Services Secretary, Hiring of 8th Grade English Language Arts Teacher
 - B. Approval of the CSI Communication and Community Engagement Committee’s Budget request
 - C. Approval of the CSI Culture and Climate and Health and Wellness Committee’s Budget request
 - D. Approval of Co-Curricular Schedule
 - E. Approval of Girls Golf Program
 - F. Approval of 2019-2020 Academic Standards
 - G. Approval of Fund 46 Transfer
- XI. Consent (Action Items):
 - A. Approval of June 26, 2019, Regular Meeting Minutes
 - B. Approval of Policy #345.53 – Laude System
- XII. Future Agenda – August 14, 2019, Regular Board Meeting Agenda
- XIII. Executive Session: Convene in closed session under Wisconsin State Statute 19.85(1) (c); namely to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility
- XIV. Reconvene into open session to take action on any open or closed session items, if necessary
- XV. Adjourn

This notice may be supplemented with additions to the agenda that come to the attention of the Board prior to the meeting. A final agenda will be posted and provided to the media no later than 24 hours prior to the meeting or no later than 2 hours prior to the meeting in the event of an emergency.

Upon reasonable notice, all reasonable efforts will be made to accommodate the needs of people with disabilities through appropriate aids and services. For additional information or to request this service, contact the District Office at 340 Fair Street, 882-3387 or 882-3386. Persons needing more specific information about the agenda items should call 882-3387 or 882-3386 at least 24 hours prior to the meeting.

Posted: 7/11/19

Board of Education Regular Meeting Agenda/Briefs
Wednesday, July 17, 2019 at 6:00 pm

I. Pledge of Allegiance

II. Roll Call: Melissa Hammann Ellyn Paul Thomas Titus
 Rene Johnson John Rasmussen
 Jan Klaehn Kathi Swanson

III. Approve remote access rights for Board Member Participation

Suggested Motion: I move to approve remote access for Jan Klaehn to include open session participation and voting rights.

IV. Approve Agenda

Suggested Motion: I move we approve the agenda as presented.

V. Public Announcements/Recognition/Upcoming Events:

- **Back to School Days – August 8, 2019, 3-7pm & August 14, 2019 10am-2pm**
- **All Staff Breakfast – August 27, 2019, 7:30am**
- **First Day of School – September 3, 2019**

VI. Public Presentations

VII. Information & Discussion:

- A. Freshman Summit Presentation. *EHS Teachers, Ms. Schieldt and Mr. Redders, will present the Freshman Summit Presentation.*
- B. Health and Nursing Services Report. *Ms. Tway, District Nurse, will present the Health and Nursing Services Report.*
- C. School Resource Officer Discussion. *Mr. Roth, District Administrator, will provide the Board of Education with an update on discussions with the City of Evansville regarding potentially hiring a School Resource Officer.*
- D. Discuss Youth Center. *City Officials will be present to discuss the Youth Center with the Board of Education.*
- E. Referendum Update. *Mr. Roth will provide the Board of Education with an update on the Referendum.*
 - 1. Discuss Third Street Extension. *The Board of Education will discuss the Third Street Extension.*
- F. Referendum Fund Reallocation Discussion. *The Board of Education will continue their discussion regarding potentially re-allocating funds from the Referendum.*
- G. Kids First Report. *Ms. Merath, Business Manager, will present the Kids First Report.*
- H. Capital Projects List. *Ms. Merath will review the Capital Projects List with the Board.*
- I. 2018-2019 Budget Update/Fund 46 Transfer. *Ms. Merath will present an update on the 18-19 Budget and will review Fund 46.*
- J. 2019-2020 CSI Goals. *Climate & Culture and Health & Wellness, Communication and Community Engagement, Staff and Student Teaching and Learning and Technology CSI Goals for next school year will be reviewed.*
- K. Girls Golf Program. *Enclosed is a memo from Ms. Varsho, Activities and Athletics Director, regarding the High School Girls Golf Program.*

VIII. Public Presentations

IX. Policies – Chair, Swanson

L. First Reading

1. Policy #431 – Compulsory Student Attendance & Alternative Programs
2. Policy #434.2 – High School Closed Campus
3. Policy #440 – Student Rights and Responsibilities

M. Second Reading:

1. Policy #425 - Participation of Non-Public School Students in District Courses, Programs and Activities
2. Policy #428 – Full-Time Public School Open Enrollment
3. Policy #429 – Part-Time Open Enrollment
4. Policy #430 – School Attendance

X. Business (Action Items):

- A. Approval of Staff Changes; Resignation of Student Services Secretary, High School Math Teacher, Hiring of 8th Grade English Language Arts Teacher and Varsity Assistant Football Coach.

Resignation of Tina Thornton, Student Services Secretary, effective August 2, 2019. Tina has served the District for the past 26 years.

Suggested Motion: I move to approve the resignation of Tina Thornton, Student Services Secretary, effective August 2, 2019 and thank her for the past 26 years of service.

Resignation of Steve Krupke, High School Math Teacher, effective at the end of the 2018-2019 School Year. Steve has served the District for the past 8 years.

Suggested Motion: I move to approve the resignation of Steve Krupke, High School Math Teacher, effective at the end of the 2018-2019 School Year and thank him for the past 8 years of service.

Hiring of Lucas Wimmer, 8th Grade English Language Arts Teacher. Lucas Graduated in May from UW Whitewater with a degree in Secondary English Education. He earned his degree in Journalism and after working in the field, he decided to return to School. Lucas states that education should be focused on the student and he sees himself more as a facilitator than a lecturer. He sees the importance of fostering student growth and wants to help guide students through their educational journey. Lucas emulates many of the beliefs of ECSD such as Universal Design for Learning, equitable practices and servicing the whole student. Lucas will start on August 22, 2019 for an annual salary of \$41,500.

Suggested Motion: I move to approve the hiring of Lucas Wimmer, 8th Grade English Language Arts Teacher, effective August 22, 2019 for an annual salary of \$41,500.

Hiring of Jordan Everson, Varsity Assistant Football Coach. Jordan will be entering his 9th season as a varsity football coach, spending majority of his time since 2010 with the offensive staff. Jordan, a former EHS football player, spending his time mentoring the young quarterbacks and helping develop a passing game with the rest of the offensive staff. He looks forward to being able to give back to a program that he feels has given so much to him. Jordan will start on August 6, 2019 for a stipend of \$3,525.

Suggested Motion: I move to approve the hiring of Jordan Everson, Varsity Assistant Football Coach, effective August 6, 2019 for a stipend of \$3,525.

- B. Approval of the CSI Communication and Community Engagement Committee's Budget request

Suggested Motion: I move to approve the Communication and Community Engagement CSI Budget as presented.

- C. Approval of the CSI Culture and Climate and Health and Wellness Committee's Budget request

Suggested Motion: I move to approve the CSI Climate and Culture Committee's Budget as presented.

- D. Approval of Co-Curricular Schedule

Suggested Motion: I move to approve the updated co-curricular salary schedule.

- E. Approval of Girls Golf Program

Suggested Motion: I move to approve the new athletic offering of a Girls' Golf Program.

- F. Approval of 2019-2020 Academic Standards

Suggested Motions: "I move to approve the proposed NOTICE OF STUDENT ACADEMIC STANDARDS THAT ARE IN EFFECT FOR THE 2019-20 SCHOOL YEAR, as said proposed notice was presented to the Board in written form on June 12, 2019, in the Board's packet of supplemental materials, all pursuant to section 120.12(13)(b) and section 118.30(1g)(a) of the state statutes." -AND

"I move that the Board direct the administration to provide parents and guardians of District students with notice of the Board-adopted student academic standards that are in effect for the 2019-20 school year in a manner that is consistent with the requirements of section 120.12(13) of the state statutes."

- G. Approval of Fund 46 Transfer

Suggested Motion: I move to approve transferring \$200,000 from Fund 10 Operating Budget to the Fund 46 Capital Improvement Fund.

XI. Consent (Action Items):

- A. **Approval of June 26, 2019, Regular Meeting Minutes**
- B. **Approval of Policy #345.53 – Laude System**

Suggested Motion: I move to approve; June 26, 2019, Regular Meeting Minutes, and Policy #345.53 – Laude System.

- XII. Future Agenda – August 14, 2019, Regular Board Meeting Agenda
- XIII. Executive Session: Convene in closed session under Wisconsin State Statute 19.85(1) (c); namely to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility
- XIV. Reconvene into open session to take action on any open or closed session items, if necessary
- XV. Adjourn

Suggested Motion: I move to adjourn the meeting.

For Your Information:

August 14th – Regular Board Meeting at 6pm

August 27th – All Staff Breakfast at EHS Commons at 7:30 am

August 28th – Regular Board Meeting at 6pm

Freshmen Summit

Encourage, Engage, Enrich

DeeJay Redders and Corine Schieldt

Facebook
information

FRESHMEN SUMMIT

August 6th - 6-8pm (Students & Parents

6pm - Spaghetti Dinner

7-8pm - Informational Sessions

August 7th - 9am-2pm (Students ONLY

Breakfast

Sessions w/Mentors, Teachers,

Admin, Counselors

Lunch

Teambuilding Activities

T-Shirt Design

...The summit is what drives us, but the climb
itself is what matters.

- Conrad Anker

...Minds are like parachutes—they only function
when open.

- Thomas Dewar

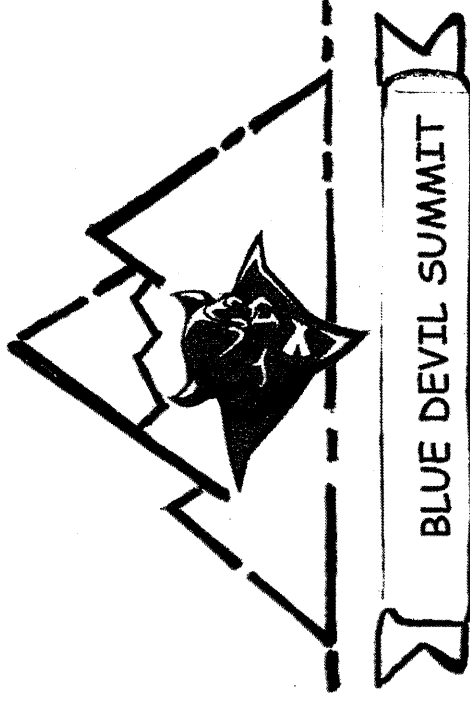
...It isn't the mountains ahead to climb that wear
you out;

it's the pebble in your shoe.

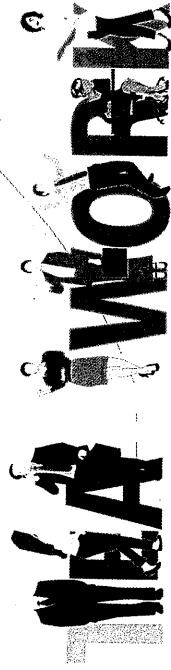
- Muhammad Ali

2019-20

EHS



August 5th Planning



9am - 11am:

Training of 20 mentors and teachers

OTHER:

Preparing for the spaghetti dinner:

Mentors, DeeJay, Mark and Corine

Setting up the tables for the sessions

Doing EHS building prep

August 6th Spaghetti Dinner and Parent-Student Sessions



10am - 6pm Corine, DeeJay, Mark and mentors prepare for the meal

6pm Spaghetti Dinner, cinch bags and t-shirts distributed

6:30pm Corine Intro and Welcome.

7pm-8pm Parent-Student Sessions

Session 1: Administration

Session 2: Guidance Department

Session 3: Tables in the commons

Table 1: Chromebook information

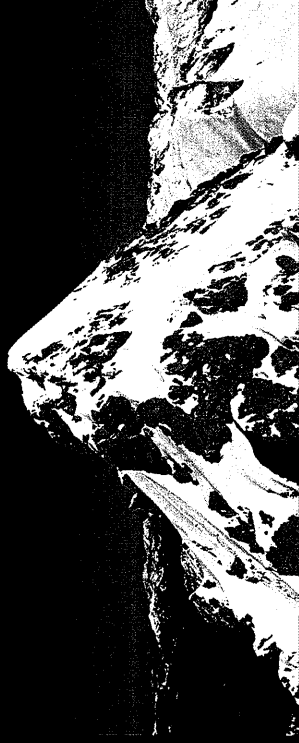
Table 2: SADD and DARE information

Table 3: Activities, Clubs & Sport information

Table 4: Supply lists

Table 5: Mindfulness Information

August 7th Freshmen Summit (students only)



9am Breakfast

9:30am PAC introduction and plan for the day

Break into teacher, mentor, student groups

10am - 12pm Learning Activities

12pm - 12:30pm Lunch

12:30pm - 2pm Team Building Activities

He that will not
reflect is a ruined
man.

- Asian Proverb

DeeJay, Corine, Mark and Jason will meet to debrief and destress. Plans and changes for next year will be discussed.

Beginning of year evolution

Freshmen Summit evolution

Carrying it forward throughout the school year: *implementation becomes practice*

practice

practice

practice

practice

Evansville Community School District

Health & Nursing Services Report

2018-2019

Prepared by Abbey Tway, RN
ECSD School District Nurse

Introduction

The health and nursing services reports includes review and discussion of the following:

- Emergency Nursing Services
 - Illness
 - Injury
 - Medications
 - Individualized nursing health care plans
 - Confidential Health List
- Communicable Disease Control and Immunizations
- Screening Services
- Education
- Conferences, Counseling, Consultation

Emergency Nursing Services

The goal of Emergency Nursing Services is to maintain the physical, mental and emotional health of students while they are at school or participating in school activities using the Emergency Nursing Manual (ENM) as a guide. Dr. Renee Fohl of Evansville Dean Clinic continues as the medical advisor for the District.

It is the responsibility of the school district nurse to supervise the implementation of emergency nursing services. These nursing responsibilities are as follows:

1. Conduct a monthly review of illness and injury logs
2. Ensure all schools in district have first aid supplies that are readily accessible
3. Ensure medications provided to students are provided safely and according to physician orders
4. Develop a Confidential Health List used to inform school personnel of pertinent medical information and potential medical emergencies for individual students
5. Develop health plans with emergency plans or health procedures for students with medical needs
6. Serve as a consultant for the school district Safety Committee.
7. Serve as a liaison between school, home and health care providers

INJURIES AND ILLNESSES

School nurses supervise the implementation of emergency procedures. During school hours, designated personnel provide assistance to ill and injured students. All illnesses and injuries should be documented on an illness and injury log. The school nurse reviews the log monthly to determine if health or safety issues exist.

Health Office Visits documented in Skyward

	Injury, minor	Illness	Blood sugar testing	Other	Total
Elementary	1,188	255	0	196	1,639
Intermediate	198	117	2,261	375	2,951
Middle School	19	25	535	367	946
High School	10	39	1,214	477	1,731
Total	1,415	436	4,010	1,415	7,267

** Other includes asthma visits/inhalers, G-tube feedings, diaper changes, ostomy care, intermittent catheterizations, acute assessments by RN, nebulizer treatments, etc.

The continued goal for each school is to standardize documentation by inputting all office visits including injury, illness, blood sugar testing, medication administration and accident reports in a timely manner. Wis Stat. sec. 118.29(4)) states that it is considered

best practice for documentation to occur immediately after giving the medication and by the individual administering the medication.

ACCIDENT REPORTS

Accident reports need to be completed for all accidents and injuries that occur at school or at school sponsored events that require a student to be out of class, absent from school or receive medical services. A total of 54 accident reports were filed for ECSD during the 2018-2019 school year. The following lists the number of reports filed for each school.

Accident Reports			
	2018-2019	2017-2018	2016-2017
Elementary	11	8	10
Intermediate	1	1	1
Middle School	14	9	11
High School	28	30	15
Total	54	48	39

*No concerns reported by staff regarding staff practices or building and equipment safety related to accident reports.

MEDICATIONS

Prescription medication administration by the school requires a parent authorization and a physician's order. Over-the-counter medications require only parent authorization if dosage is appropriate. In addition, each year the district nurse provides training to staff designated by the building principals to dispense medications. This year the nurse utilized online medication training approved and provided by the Department of Public Instruction in addition to in-person skills competency observation/testing. The table below summarizes the number of students with medications this school year.

Students with Medications 2018-2019

	Number with daily medications	Number with as needed ,limited term or emergency medications*	Total number of students with medications
Elementary	13	71	57
Intermediate	28	59	56
Middle School	16	67	63
High School	10	19	14
Total	67	216	190

*Limited term medications include antibiotics. As needed medications includes inhalers, over-the-counter medications and emergency medications such as EpiPen, Glucagon, and Diastat. The following lists the number of emergency medications prescribed.

Number of students with emergency medications 2018-2019

	EpiPen	Glucagon	Diastat	Other	Total
Elementary	9	0	2	8	19
Intermediate	6	4	0	10	20
Middle School	4	2	1	10	18
High School	3	3	2	7	15
Total	22	8	5	35	72

The school nurse contacted parents and physicians as needed to clarify medication orders. One student listed above did not have emergency medication at school at certain times during the school year either due to it not being provided by family or expiration of medication. The school nurse attempted repeated contact with parents of

student in that situation and stressed importance of having emergency medications provided by family.

CONFIDENTIAL HEALTH LIST

The goal of the Confidential Health List (CHL) is to ensure that school staff are aware of students with health conditions that may affect functioning in the school setting. Although all students with health care plans are included on the list some students on the list do not have health care plans but instead have medical issues or conditions that require monitoring. During the 2018-2019 school year 355 students or 19.7% of the student population were on the list. The Confidential Health List was provided to staff at the beginning of the school year and updated in January 2019; the information is available in Skyward as well. The school nurse continues to follow up with revisions and additions to the CHL as appropriate during the school year. Prior to the end of the school year the school nurse mailed letters to parents of the students on the CHL requesting updates to information for the next school year.

HEALTH CARE PLANS

Nursing health care plans are written for individual students who have health procedures that need to be done during the school day or for students who have health concerns that may require emergency care beyond the first aid guidelines within the ENM. Health care plans may be developed for such conditions as diabetes, severe allergic reactions, heart conditions or diabetes. The types and number of health care plans may fluctuate throughout the school year based on new diagnoses.

Number of Students with Health Care Plans

	2018-2019	2017-2018	2016-2017
Elementary	22	27	31
Intermediate	28	19	14
Middle School	18	20	19
High School	21	24	19
Total	89	91	83

Some students have more than one health condition and therefore more than one health care plan. The following list reviews the types and number of health plans written this school year:

- Heart condition (3)
- EpiPen for Severe allergy (29)
- Diabetes (13)
- Hypoglycemia (2)
- Gastrostomy tube (6)
- Seizure (22)
- Cough Assist Machine (2)
- Constipation (1)
- Nebulizer Treatment (1)
- Catheterization (2)
- Ileostomy care (1)
- Ataxia(1)
- Chronic Kidney Disease (1)
- Latex Allergy (1)
- Cystic Fibrosis (2)
- Hydrocephalus w/ Shunt (2)
- Narcolepsy (1)
- Addison's Disease (1)
- Respiratory Condition (1)
- Muscle Disorder (1)

COMMUNICABLE DISEASE CONTROL

IMMUNIZATIONS

An important component of communicable disease control is to assure that students are compliant with immunizations. WI Statute 252.04 requires students to be vaccinated against the following diseases: measles, mumps, rubella, varicella, polio, diphtheria, tetanus, pertussis, and hepatitis B. A student is compliant with the law if they have a completed vaccination record on file, are in the process of completing vaccinations or have a written waiver excusing them from receiving vaccines.

Schools are required to mail notices to parents on the 15th and 25th days of school to inform them of non-compliance with the state immunization law. Failure to comply with the law by the 30th day of school may result in the student being excluded from school for up to 10 days. This mandate to exclude non-compliant students only applies to districts that have less than a 99% immunization compliance rate. The Evansville Community School District had an immunization rate of 99.4% this school year therefore the district did not need to exclude noncompliant students this year.

Every year, school districts must submit an immunization report to the local health department on the 40th day of the school year. The following chart is a summary of the report (Form F-04002) completed and submitted to the Rock County Health Department by Mindy Larson, district health clerk for this school year with comparison to previous school year.

Immunization Data	2018-2019	2017-2018	2016-2017
Students who met requirements	1,696	1,700	1,718
Students 'in process'	0	0	0
Students behind schedule	12	9	9
Students with no record	1	2	2
Students with health waiver	5	5	8
Students with religious waiver	6	5	5
Students with personal waiver	72	94	115
Total enrollment	1,792	1,815	1,857
Immunization rate of compliance	94.7%	93.6%	92.5%
Immunization rate including waiver	99.4%	99.4%	99.5%

Information for chart taken from form F-04002 filed 10/23/18 with Rock County Health Department per state statute. Since that time, all seven 'behind schedule' students have completed immunizations. Information regarding upcoming immunization clinics in Evansville (conducted by Rock County Health Department) included in final school year newsletters for each school and is also posted on the Health Services Portion of the ECSD website.

Students who have waivers are in compliance with the law however, they are also more susceptible to the vaccine preventable disease for which they have been waived. Wisconsin has included in the immunization law the requirement for a second dose of varicella (chicken pox) and one dose of Tdap for 6-12 graders. Currently, information for parents/guardians regarding immunization requirements is available on the district website as well as made available at the Back to School registration days.

COMMUNICABLE DISEASE

Certain communicable diseases must be reported to the local health department. The school nurse conducts ongoing surveillance for cases of fever and rash type illnesses among staff and students. Many of these diseases are vaccine preventable and require vaccines for school attendance.

During this school year there were 23 confirmed cases of Influenza, compared to 99 last school year. We also had 5 confirmed cases of mononucleosis, 4 students with pink eye, 1 student with impetigo, and 1 student with hand, foot, mouth disease. We had 27 cases of strep throat reported in the district compared to 136 the previous year.

Although not a reportable disease, improperly treated head lice can result in additional school absences. Head lice checks were conducted at all schools in the district this year. Head lice checks are completed in entire classrooms at the Elementary and Intermediate schools when a case of head lice is confirmed. The Middle and High schools conduct head lice checks on an individual student basis.

SCREENING SERVICES

The goal of vision and hearing screening is to identify students who may have vision or hearing loss, facilitate treatment if necessary and ensure that all students have an optimum ability to learn.

The following chart summarizes the results of screening services for the 2018-2019 school year:

Student Grade Level	# of Students screened		Referral letter sent	
	Vision	Hearing	Vision	Hearing
1	109	109	3	0
3	106	106	3	0
5	104	N/A	2	N/A
Total	319	215	8	0

Hearing and vision screenings were completed by health clerks and school nurse at the Back to School registration days in August 2018 and re-screenings were performed in January 2019.

Bridging Brighter Smiles dental service provided dental care screening for students in the district this school year. The enrollment was 161 students for the 2018-2019 school year, up from 104 last year. This was the sixth year that this program was utilized in Evansville, and we anticipate their return next year.

	Elementary	Intermediate	Middle School	High School
Enrollment	59	45	29	28
Sealants placed	28	17	11	17
Cleanings/Fluoride	97	51	25	37

EDUCATION

To ensure a safe environment, training sessions were provided by the school nurse to staff designated by the school principals. Training topics included administration of medication which included oral and emergency medications such as EpiPen, Diastat & Glucagon to the majority of the staff trained as well as CPR and First Aid.

Current staff trained	Oral Medications	Epi-Pen	Diastat	Glucagon
Elementary	12	18	12	12
Intermediate	9	11	9	9
Middle School	11	45	45	45
High School	12	15	12	14
District				
Total	44	89	78	80

Additional training was provided on an individual as-needed basis for support of field trips and other specific cases and included gastrostomy tube feeding and management, inhalers, nebulizer treatments, ostomy care, catheterization, cough assist machine, pulse oximetry and VNS (Vagus Nerve Stimulation).

CONFERENCES, COUNSELING AND CONSULTATIONS

The school nurse serves as a consultant and resource for the health services staff, administrative staff and other school staff. The school nurse also serves as a health counselor by providing information and guidance on health concerns to students, parents and staff. During the 2018-2019 school year, the school nurse sent letters, scheduled in-person meetings and calls with parents, physicians and staff regarding individual student health plans and specific health related situations. The school nurse also provided information or referrals to local health resources.



Jerry Roth | District Administrator
rothj@evansville.k12.wi.us | (608) 882-3386

Lindsay Krull | District Administrative Assistant
krulll@evansville.k12.wi.us | (608) 882-3387

340 Fair Street | Evansville, WI 53536

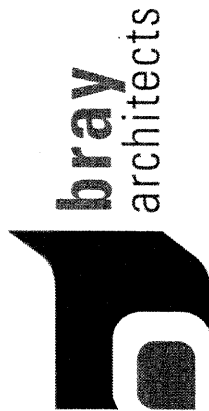
To: Board of Education
From: Jerry Roth
Date: July 17, 2019
Re: School Resource Officer Discussion Update

School administration, City of Evansville Administrator, Ian Rig and Police Chief, Scott McElroy met several times throughout the second semester of the 2018-2019 school year to discuss the possibility of hiring a School Resource Office (SRO) to improve school safety and security. During the collaborative meetings the following items were discussed:

1. Determine the need of an SRO
2. SRO job responsibilities
3. Estimated shared cost of the SRO
4. Interviewing and hiring process
5. Supervision and evaluation of an SRO
6. Rationale for hiring an SRO
7. Timeline for discussion with the School Board and City Council
8. Timeline for possible hire

ECSD PROGRESS 07/03/2019

CULLEN



TRIS PROGRESS

**Demo Complete
Concrete Masonry
Unit Kneewall
Installed
Doors and Wall
Framing Ongoing**



CULLEN

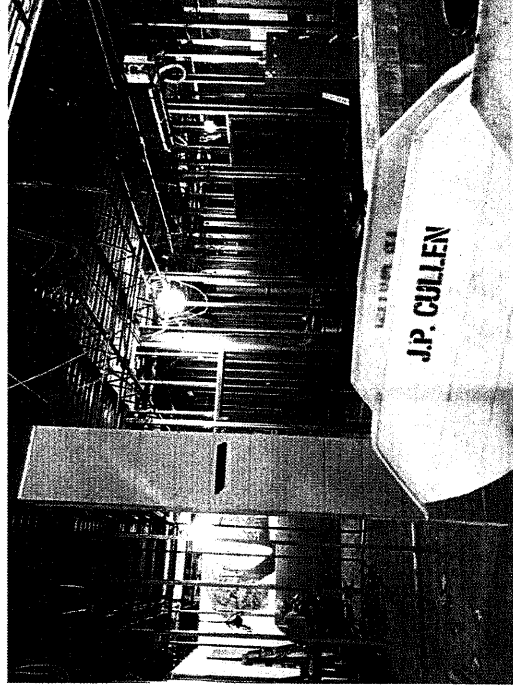
LEVI PROGRESS

Canopy Removed



Demo Complete

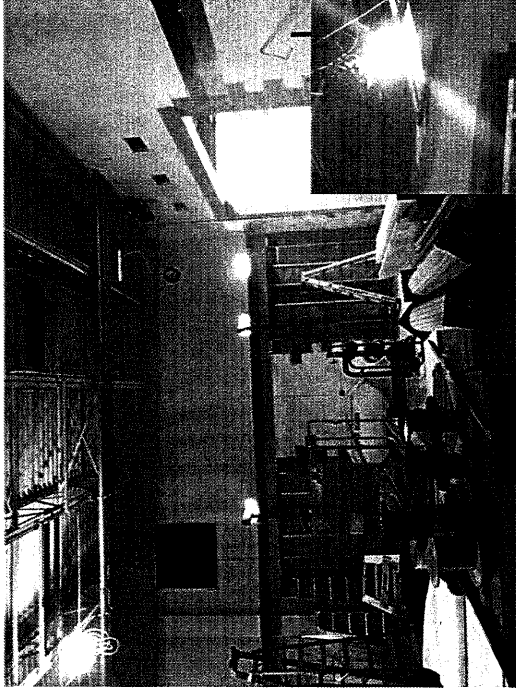
**Doors and Wall Framing
Ongoing**



CULLEN

HS PROGRESS

Demo For
Openings
Wrapping Up



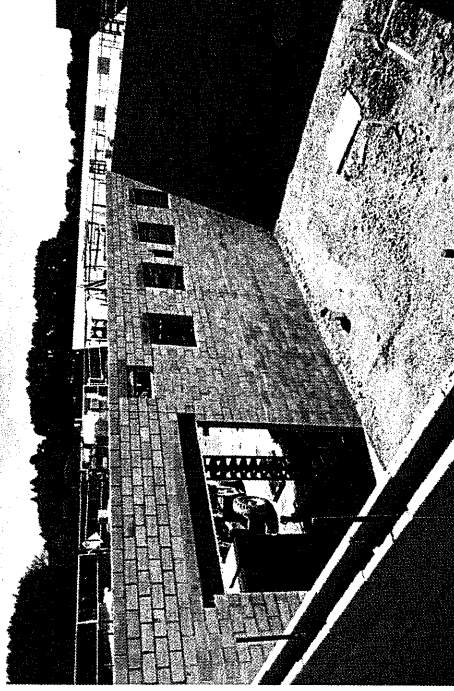
Steel Column and
Beams for CAD
Wall and Soffit
Framing Ongoing



CULLEN

HS EXTERIOR PROGRESS

**Welding Lab Addition
Backup Block Complete**



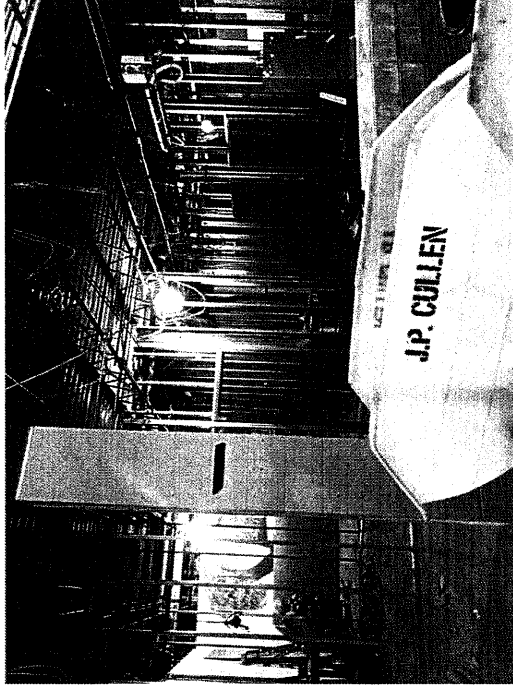
**Existing Welding
Demo Complete**



CULLEN

GROVE CAMPUS MOVING FORWARD

Drywall Studs
In-wall Roughins
Drywall
Ceiling Grid



J.P. CULLEN

HIGH SCHOOL INTERIOR MOVING FORWARD

Door and Wall Framing

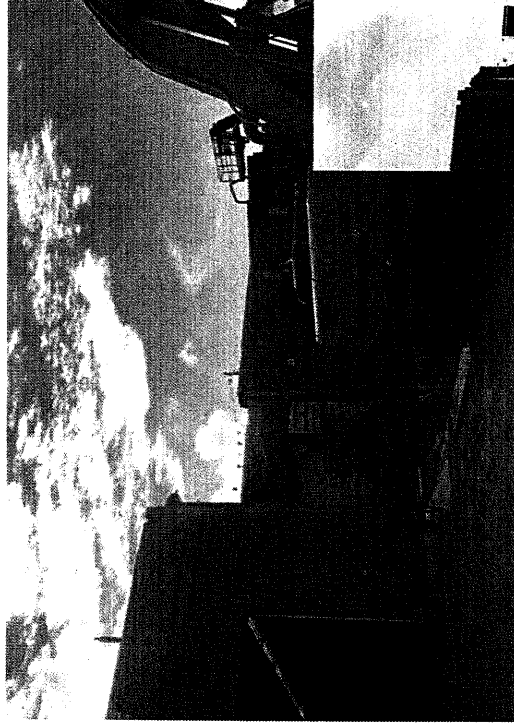
CMU Interior Walls

In-wall roughins

Drywall

CULLEN

HIGH SCHOOL EXTERIOR MOVING FORWARD

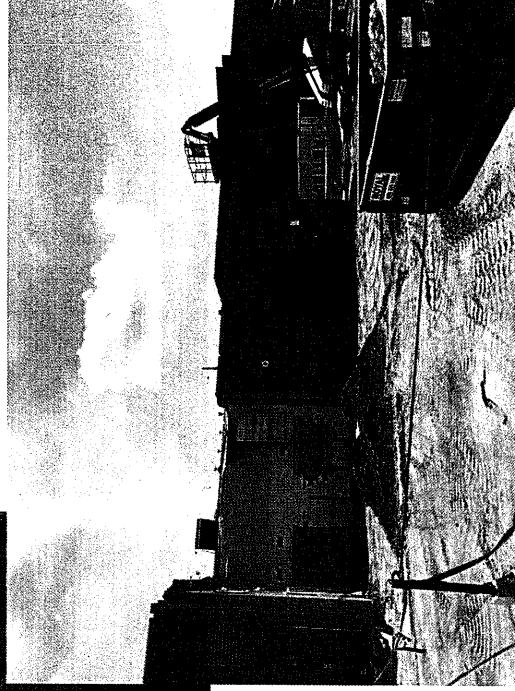


**Welding Addition
Brick**

**Manufacturing
Backup and Brick**

Structural Steel

CULLEN



JC MCKENNA MOVING FORWARD

Mass Demo

Foundations

Steel

CULLEN



ROAD CONSTRUCTION AGREEMENT

This Road Construction Agreement ("Agreement") is entered into this ____ day of _____, 2019, by and amongst the undersigned parties.

RECITALS:

The "Parties" identified are the City of Evansville, Rock County, Wisconsin ("City") and the Evansville Community School District ("School").

3rd Street is a public road situated within the City of Evansville.

3rd Street Extension refers to the southern extension of 3rd Street from Lincoln Street to Fair Street ("Extension").

3rd Street Potential Expansion refers to the future right-of-way allowing for a connection to what is currently known as Francis Drive in the Town of Union to the 3rd and Fair Street intersection ("Expansion").

The undersigned participating Parties agree that the construction, maintenance and regulation of 3rd Street from Lincoln to Fair is the responsibility of the City.

AGREEMENT

NOW, THEREFORE, for good and valuable consideration, the receipt and adequacy of which are hereby acknowledged, the parties hereby agree as follows:

1. **Engineering.** The School will supply the City engineer with all drawings, designs, data and work done prior to this Agreement related to the Extension.
2. **Completion.** The City will complete the Extension by December 31, 2022, with substantial completion by December 31, 2021. Substantial completion means that all utilities, curb and gutter, sidewalks, drive approaches and roadways will be installed. Final completion includes but is not limited to the final layer of asphalt, warranty repairs,

tree plantings and landscaping. This aspect of the Agreement is to be totally handled by and controlled by the City.

3. **Cost Estimates – Storm water.** The estimated cost to run storm water north from Fair Street to Lincoln is shown in Exhibit A. The City has existing storm sewers for 3rd Street constructed, but it is not at the necessary depth to adequately provide stormwater management for the extension of 3rd Street. As a project listed in a referendum for the School, all costs associated with 3rd Street Extension including meeting current stormwater requirements, sidewalk installation, ADA compliance, pollution control, and purchase of right-of-way or utility easements is the responsibility of the School.

4. **Cost Sharing.** The cost for 3rd Street Extension is more than previously estimated and levied by the School in their referendum as of November 2018. Through cost sharing and providing parcels of land to the City for its purpose, the City will absorb this additional cost of accelerating its capital improvement plan to include the 3rd Street Extension in the year 2021.

5. **Payment.** The School shall provide the City with the following:

- The School shall pay the City, by a date no later than 11/15/2019, the amount of _____ (\$***,***.**). This is the full amount of the three hundred-thousand dollars (\$300,000) levied and borrowed for the Extension in the 2018 referendum, minus the School's cost for surveying, engineering and design for the 3rd Street Extension as of 06/30/2019. Costs for parking lot, bus lanes, or other reconfigurations for the School shall not be deducted.
- The School does hereby agree to divide and deed to the City from the School's middle school lot a ten thousand (10,000) square foot parcel of land with a minimum seventy-five foot (75') frontage along 1st or 2nd Street to a maximum one hundred & twenty-five (125') foot frontage along 1st or 2nd Street. All costs of surveying the division, mapping and recording the division of property shall be the City's. This division and recorded transfer of ownership shall be completed no later than 12/15/2019.
- The School shall deed to the City the parcel(s) shown in Exhibit B. The

parcel(s) serve as the Extension and future Expansion of 3rd Street. All costs of surveying, mapping and recording the division of property shall be the City's. This shall be complete by no later than 03/31/2020.

6. **Non Payment.** If the School fails to fulfill any of its obligations, as stated in Section 5 (Payment), this Agreement shall be rendered null and void.
7. **Binding Agreement.** This Agreement shall be binding upon the parties hereto and their respective assigns.
8. **Amendment.** This Agreement may be amended in writing by both parties.
9. **Hold harmless.** The School shall hold the City harmless for any delays in the completion of the Extension due to unforeseen circumstances such as, though not limited to; property disputes, labor strikes, terrorism, and acts of God.
10. **Disputes.** If a dispute arises over any aspect of the Extension, the parties shall engage in binding arbitration to resolve the dispute. The decision of the arbitrator shall be final and binding on both parties. Both parties shall share in the cost of any arbitration equally.
11. **Invalidity.** Should any provision in this Agreement be deemed invalid or unenforceable, the remainder of the Agreement shall not be affected and each term and condition shall be valid and enforceable to the extent permitted by law.

STREET IMPROVEMENTS COST ESTIMATE

CLIENT NAME:
PROJECT NAME:

City of Evansville / Evansville Community School District
3rd Street extension
Existing end south of Lincoln Street to Fair Street
July 10, 2019

DATE OF ESTIMATE:

PHYSICAL ASSUMPTIONS:

Length of Street, Feet:	670
Radii @ Intersections	20
Number of Radii	8
Number of Side Streets	2
Existing Curb & Gutter Removal, Lineal Feet:	1340
Concrete Curb & Gutter Length, Feet:	1340
Gutter to Gutter Width, Ft (avg. for all length):	34.00
Width of Curb & Gutter Inches:	30
Number of Driveways:	2
Existing Conc. Flatwork Removal, Sq. Feet:	3770
Amount of New 4" Concrete Sidewalk, Sq. Ft.:	3350
Base Course Depth Under 4" Sidewalk, Inches:	6
Amount of New 6" Concrete Sidewalk, Sq. Ft.:	420
Base Course Depth Under 6" Sidewalk, Inches:	8
Average Bad Subbase Undercut Depth, Inches:	3
Breaker Run Depth, Inches:	9
3/4" Crushed Aggregate Depth, Inches:	6
Asphalt Binder Course Thickness, Inches:	1.75
Asphalt Surface Course Thickness, Inches:	1.5
2" Asphalt Driveway or Parking Area, Sq. Yds:	0
Base Course Depth Under Parking Area, Inches:	12
Width of Topsoiling, Each Side, Feet:	10
Manholes to Be Adjusted:	6
Sawcutting Length, Feet:	420
Base Course Safety Factor:	1.1
Asphalt Safety Factor:	1.1

COST ASSUMPTIONS:

Curb & Gutter Cost, Per Lineal Foot:	\$14.00
Existing Curb Removal Cost, Per Lin. Ft.:	\$4.00
4" Sidewalk Cost, Per Sq. Ft.:	\$5.00
6" Sidewalk Cost, Per Sq. Ft.:	\$6.00
Excavation to Subbase Cost, Per Cu. Yd.:	\$15.00
Existing Flatwork Removal Cost, Per Sq. Ft.:	\$1.75
Bad Subbase Excavation Cost, Per Cu. Yd.:	\$13.00
Bad Subbase Replac. Br. Run Cost, Per Ton:	\$13.00
Breaker Run Cost, Per Ton:	\$13.00
3/4" Crushed Aggregate Cost, Per Ton:	\$13.50
Asphalt Binder Course Cost, Per Ton:	\$78.00
Clean & Tack Cost, Per Sq. Yd.:	\$0.25
Asphalt Surface Course Cost, Per Ton:	\$80.00
Parking Lot Pavement Cost, Per Sq. Yd.	\$24.00
Topsoil Restoration Cost, Per Sq. Yd.:	\$2.00
Seeding, Fertilizing & Mulching Cost, Per Sq. Yd.:	\$2.00
Manhole Adjustment Cost, Each:	\$250.00
Sawcutting Cost, Per Lineal Foot:	\$2.00
Erosion Control Allowance, Lump Sum:	\$3,000.00
Traffic Control Allowance, Lump Sum:	\$1,500.00

CALCULATIONS:

Pavement Width, Feet:	30
3/4" Cr. Aggr. Depth Under Gutter, Inches:	2.25
Effective Depth of Crown, Inches:	1.8
Street Cr. Aggregate & Exc. Area, Sq. Ft.:	27320
Street Pavement Area, Square Feet:	22131
Street Pavement Area, Square Yards:	2459.0

COST ESTIMATE:

Description:	Units	Unit Price	Estimated Cost
Mobilization, Bonds & Insurances	1 l.s.	\$9,100.00 l.s.	\$9,100
Removal & Disposal of Existing Curb & Gutter	1340 l.f.	\$4.00 /l.f.	\$5,360
Removal & Disposal of Existing Conc. Flatwork	3770 s.f.	\$1.75 s.f.	\$6,598
Excavation to Subbase	1691 c.y.	\$15.00 /c.y.	\$25,365
Excavation of Bad Materials Below Subbase	253 c.y.	\$13.00 /c.y.	\$3,289
3" Breaker Run Replacement of Bad Subbase	507 tons	\$13.00 /ton	\$6,591
3" Breaker Run Base Course	1521 tons	\$13.00 /ton	\$19,773
3/4" Crushed Aggregate Base Course	1594 tons	\$13.50 /ton	\$21,519
Manhole Adjustments	6 ea.	\$250.00 /ea.	\$1,500
Sawcutting	420 l.f.	\$2.00 /l.f.	\$840
Raised Edge Gutter	1340 l.f.	\$14.00 /l.f.	\$18,760
4" Thick Concrete Sidewalk	3350 s.f.	\$5.00 /s.f.	\$16,750
6" Thick Concrete Sidewalk	420 s.f.	\$6.00 /s.f.	\$2,520
Asphalt Lower Course	284 tons	\$78.00 /ton	\$22,152
Clean & Tack	2459 s.y.	\$0.25 /s.y.	\$615
Asphalt Surface Course	243 tons	\$80.00 /ton	\$19,440
Street Patching for north half	2100 sq. yd.	\$20.00 /sq. yd.	\$42,000
Asphalt Driveway Replacements	0 s.y.	\$24.00 /s.y.	\$0
Topsoil Restoration	1489 s.y.	\$2.00 /s.y.	\$2,978
Seeding, Fertilizing & Mulching	1489 s.y.	\$2.00 /s.y.	\$2,978
12" Dia. Class V RCP Storm Sewer	150 lin. ft.	\$55.00 /lin. ft.	\$8,250
24" Dia. Class III RCP Storm Sewer	800 lin. ft.	\$80.00 /lin. ft.	\$64,000
Street Inlets, Including Castings	6 each	\$1,700.00 each	\$10,200
Storm Sewer Manhole, Including Castings	3 each	\$2,000.00 each	\$6,000
Infiltration Areas	1000 cu. yd.	\$60.00 /cu. yd.	\$60,000
Erosion Control	1 l.s.	\$3,000.00 l.s.	\$3,000
Signing and Traffic Control	1 l.s.	\$1,500.00 l.s.	\$1,500
CONSTRUCTION SUBTOTAL			\$381,078
Engineering	@ 13%		\$49,540
Inspection	@ 4%		\$15,243
Contingency	@ 10%		\$38,108
TOTAL			\$483,969

Cost per lineal foot

\$722.34

Assumptions:

- All driveways are 6" thick concrete, and have a trapezoid shape with b1=18' b2=24' and h=10' for an area of 210 sq ft.
- All sidewalk is 5' wide, 4" thick concrete

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PROJECT NAME:
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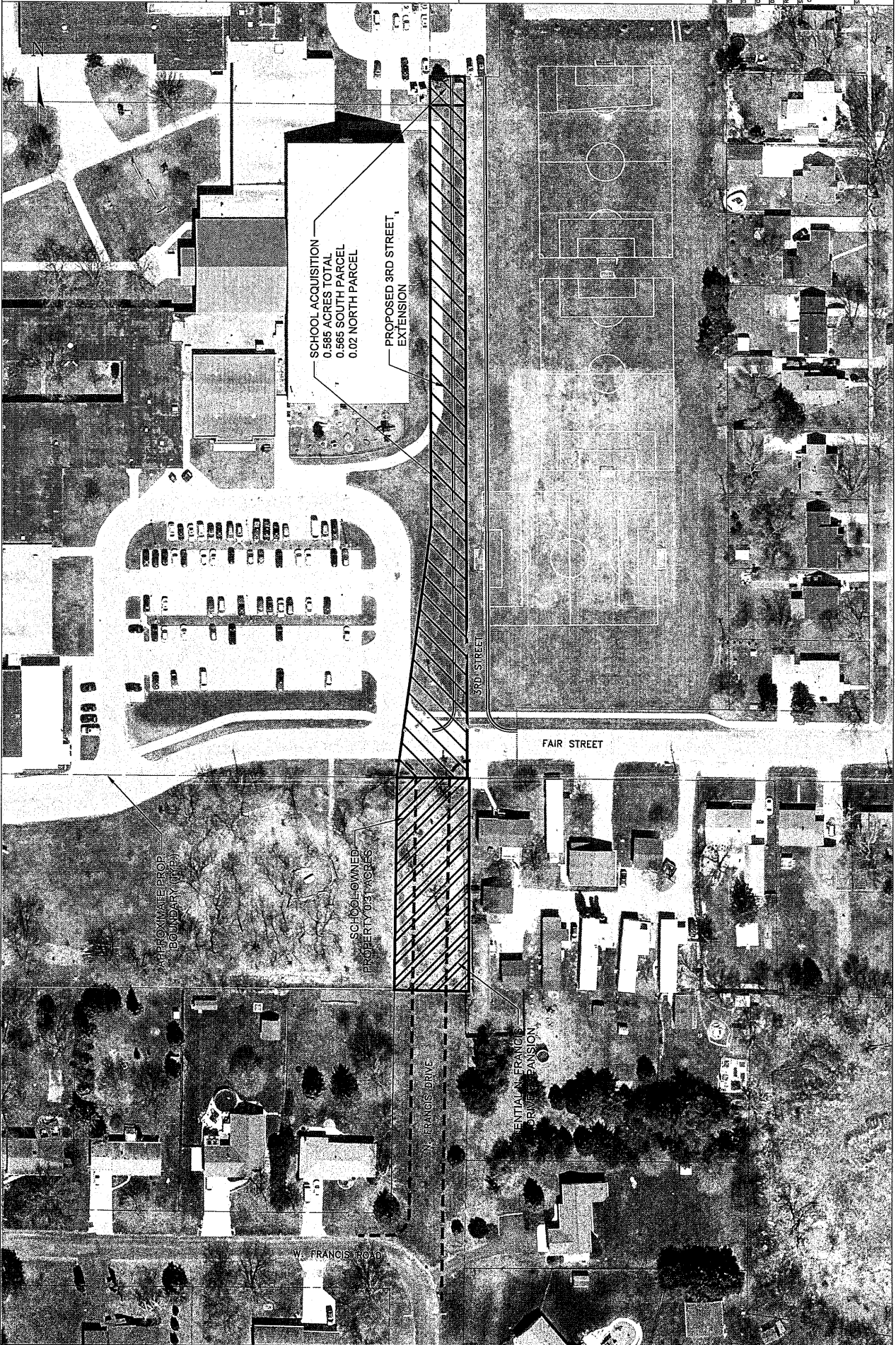
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Sawcutting	420 l.f.	\$2.00 /l.f.	\$840
Raised Edge Gutter	1340 l.f.	\$14.00 /l.f.	\$18,760
4" Thick Concrete Sidewalk	3350 s.f.	\$5.00 /s.f.	\$16,750
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Storm Sewer Manhole, Including Castings	3 each	\$2,000.00 /each	\$6,000
Infiltration Areas	1000 cu. yd.	\$60.00 /cu. yd.	\$60,000
Erosion Control	1 l.s.	\$3,000.00 /l.s.	\$3,000
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TOTAL			\$483,969

Cost per lineal foot \$722.34

Assumptions:

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- All sidewalk is 5' wide, 4" thick concrete



SCHOOL ACQUISITION
 0.585 ACRES TOTAL
 0.565 SOUTH PARCEL
 0.02 NORTH PARCEL

PROPOSED 3RD STREET
 EXTENSION

APPROXIMATE PROP.
 BOUNDARY (UTP)

SCHOOL-OWNED
 PROPERTY (UTP)

W. FRANCIS DRIVE

W. FRANCIS ROAD

FAIR STREET

3RD STREET

N



Jamie Merath | Business Manager
merathj@evansville.k12.wi.us | (608) 882-3383

Jodi McIntyre | Business Services Assistant
mcintyrej@evansville.k12.wi.us | (608) 882-3381

340 Fair Street | Evansville, WI 53536

To: Board of Education
Subject: Deb Olson Kids First Program Report
Date: July 17, 2019

The Evansville Community School District has established a donation account called "Kids First Account". This donation account was graciously set up by the Evansville Education Fund with support from the Deb Olson fund. These monies are set aside to help support student needs for the cost of student field trip, lunch account, etc. This fund could not have been possible without the support of the Evansville Education Fund and the Deb Olson Fund.

Attached is a summary report showing the total revenues and expenses for the Kids First account during the 2018-19 school year.

This board report is for information only.

KIDS FIRST ACCOUNT SUMMARY FOR 2018-2019

Prior Year Balance	\$ 860.15
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REVENUES 2017-18

21 R 000 291 500000 025		
1/15/2019	KIDS FIRST DONATION	100.00
		\$ 100.00
	Total Revenues: (including prior year)	\$ 960.15

EXPENSES 2017-18

21 E 100 411 110000 025		
10/29/2019	KINDERGARTEN FIELD TRIP	23.50
10/29/2019	1ST GRADE FIELD TRIPS	151.00
10/29/2018	2ND GRADE FIELD TRIPS	166.00
		\$ 340.50

21 E 200 411 240000 025		
6/26/2019	CLOTHING FOR RECOGNITION	\$ 104.94

21 E 400 411 240000 025		
5/23/2019	LOST BOOK FEE	\$ 50.00
5/28/2019	PROM RENTAL	\$ 125.00
6/20/2019	LOST BOOK FEE	\$ 10.00
		\$ 185.00

Total Expenses: \$ 630.44

Funds Available: \$ 329.71

ECSD Combined Capital Projects List

category	sub-cat	where	amount	source	description	notes
env	roofing	EHS	\$365,000	Apex est	re-roofing 1st/4 year project	Completing with 2018 Referendum
env	roofing	EHS	\$398,000	Apex est	re-roofing 2nd/4 year project	Completing with 2018 Referendum
env	roofing	EHS	\$286,000	Apex est	re-roofing 3rd/4 year project	Completing with 2018 Referendum
env	roofing	EHS	\$446,000	Apex est	re-roofing 4th/4 year project	Completing with 2018 Referendum
env	roofing	TRIS	\$80,000	Apex est	re-roofing @ section D	Completing with 2018 Referendum
env	roofing	TRIS	\$80,000	Apex est	re-roofing @ section F	Completing with 2018 Referendum
env	windows	LLE	\$224,843	Cullen est	Replace Single Pane Windows with a Thermally Broken Window System with Insulated Glazing Units	Completing with 2018 Referendum
env	windows	TRIS	\$250,220	Cullen est	Replace Single Pane Windows with a Thermally Broken Window System with Insulated Glazing Units	Completing with 2018 Referendum
env	ext doors	LLE	\$114,113	Cullen est	Paint, Repair or Replace Hollow Metal Doors and/or Frames that are Warn, Peeling and/or Rusting	Completing with 2018 Referendum
env	ext doors	TRIS	\$176,037	Cullen est	Paint, Repair or Replace Hollow Metal Doors and/or Frames that are Warn, Peeling and/or Rusting	Completing with 2018 Referendum
env	fascia	LLE	\$21,317	Cullen est	Repair or Replace Areas of Fascia that are Rusted, Damaged, and Worn	
env	fascia	TRIS	\$70,529	Cullen est	Repair or Replace Areas of Fascia that are Rusted, Damaged, and Worn	
mech	HVAC	LLE	\$217,176	Cullen est	Replace Cleaver Brooks Boiler Originally Installed in 1964	
mech	HVAC	LLE	\$8,412	Cullen est	Upgrade the Constant Flow Pumping System to Variable Flow Pumping System	
mech	HVAC	LLE	\$759,571	Cullen est	Replace Radiant Ceiling Panel Heating System with Alternative System	
mech	HVAC	LLE	\$245,512	Cullen est	Replace Older Air Handling Units From the 1960's and Upgrade to Variable Air Volume Type System	
mech	HVAC	LLE	\$372,286	Cullen est	Add Air Conditioning to Classrooms that Currently Do Not Have It	
mech	HVAC	LLE	\$362,438	Cullen est	Replace Air Conditioning Units that Currently have R-22 Refrigerant	
mech	HVAC	LLE	\$43,392	Cullen est	Replace Pneumatic Controls With Digital Controls	
mech	HVAC	TRIS	\$586,198	Cullen est	Replace Older Air Handling Units From the 1960's and Upgrade to Variable Air Volume Type System	
mech	HVAC	TRIS	\$535,145	Cullen est	Add Air Conditioning to Classrooms that Currently Do Not Have It	
mech	HVAC	TRIS	\$2,918,753	Cullen est	Replace Pneumatic Controls With Digital Controls	
mech	HVAC	EHS	\$713,980	Cullen est	Replace the Building Automation System Head End Controls	
mech	HVAC	EHS	\$250,000	SS est	Replace or Upgrade Components of the Ground-Source Geothermal System to be efficient	
mech	HVAC	EHS	\$1,254,206	Cullen est	Replace Heat Pumps	
mech	plumbing	LLE	\$125,000	Cullen est	Replace Original Copper and Galvanized Water Supply Piping and Valves (only select areas)	
mech	plumbing	LLE	\$125,000	Cullen est	Replace Original Cast Iron and Galvanized Sanitary and Storm Sewer Piping	
mech	plumbing	TRIS	\$125,000	Cullen est	Replace Original Copper and Galvanized Water Supply Piping and Valves (only select areas)	
mech	plumbing	TRIS	\$125,000	Cullen est	Replace Original Cast Iron and Galvanized Sanitary and Storm Sewer Piping	
mech	plumbing	EHS	\$11,978	Cullen est	Install Emergency Eyewash Unit at Mop Sinks Where Sap Dispensing Systems are Installed	
mech	plumbing	EHS	\$10,675	Cullen est	Install Vacuum Breaker on Science Room Faucets	
mech	plumbing	DW	\$45,000	SS est	bottle filler fountain replacement, \$1500/unit, est 30 units @ EHS/LLE/TRIS	
mech	plumbing	DW	\$50,000	SS est	Sloan urinal/WC flush valve replacement, \$500/unit, est 100 units needing replacement	
mech	plumbing	DW	\$12,500	SS est	lavatory faucet replacement, \$500/set, est 25 sets needing replacement	
electrical	service	LLE	\$30,461	Cullen est	Replace Main Switchboard with a New Switchboard that has a Main Circuit Breaker, Distribution Circuit Breakers, and a Surge Protection Device	
electrical	service	LLE	\$69,298	Cullen est	Replace Old Westinhouse Panelboards and Feeders with New Panelboards and Feeder Wire	
electrical	service	TRIS	\$38,076	Cullen est	Replace Main Switchboard with a New Switchboard that has a Main Circuit Breaker, Distribution Circuit Breakers, and a Surge Protection Device	
electrical	service	TRIS	\$118,796	Cullen est	Replace Old Westinhouse Panelboards and Feeders with New Panelboards and Feeder Wire	
electrical	lighting	LLE	\$55,121	Cullen est	Provide Occupancy Sensors for Lighting Control in Classrooms	
electrical	lighting	LLE	\$3,046	Cullen est	Provide Occupancy Sensors for Lighting Control in Common Spaces that Do Not Currently Have Them	
electrical	lighting	LLE	\$11,430	Cullen est	Replace Commons Light Fixtures with LED Fixtures with Multiple Zone Switching Control and Occupancy Sensors	
electrical	lighting	LLE	\$190,378	Cullen est	Replace all Existing Fluorescent Light Fixtures with LED Fixtures	
electrical	lighting	TRIS	\$120,668	Cullen est	Provide Occupancy Sensors for Lighting Control in Classrooms	
electrical	lighting	TRIS	\$13,707	Cullen est	Provide Occupancy Sensors for Lighting Control in Common Spaces that Do Not Currently Have Them	
electrical	lighting	TRIS	\$22,845	Cullen est	Replace Commons Light Fixtures with LED Fixtures with Multiple Zone Switching Control and Occupancy Sensors	
electrical	lighting	TRIS	\$342,681	Cullen est	Replace all Existing Fluorescent Light Fixtures with LED Fixtures	
electrical	lighting	EHS	\$101,630	Cullen est	Provide Occupancy Sensors for Lighting Control in Common Spaces that Do Not Currently Have Them	
electrical	low voltage	LLE	\$28,027	Cullen est	Replace Battery Powered Analog Clocks with Primex Wireless Synchronized Master Clock System	
electrical	low voltage	LLE	\$34,268	Cullen est	Replace Classroom Intercom Wall Speakers and Wiring	~ \$1000/unit for IP speaker/strobe-based on estimates for Wis DOJ grants

electrical	low voltage	TRIS	\$49,086	Cullen est	Replace Battery Powered Analog Clocks with Primex Wireless Synchronized Master Clock System	for slightly more cost, unit above could include a clock
electrical	low voltage	TRIS	\$68,536	Cullen est	Replace Classroom Intercom Wall Speakers and Wiring	
interior	ceilings	LE	\$171,993	Cullen est	Replace Ceiling Tile and Grid where Stained, Damaged and / or Aged. Assume 70% of Total Square Footage	
interior	floors	LE	\$348,610	Cullen est	Replace Flooring Where Worn, Aged or Cracking. Assume 50% of Total Square Footage	
interior	casework	LE	\$535,854	Cullen est	Replace Casework that is Worn, Aged or Damaged. Assume 18' in the Typical Classrooms and More in the Art/Science/F&CE,	
interior	finishes	LE	\$462,258	Cullen est	Aesthetic Upgrades Throughout - e.g. Paint, Ceilings, Flooring Doors, Lighting, etc. Painting 75% of School, 75% of Interior Doors	
interior	ADA	LE	\$551,571	Cullen est	Upgrade Areas / Components that are not Compliant with ADA	
interior	furnishings	SS est	\$100,000	SS est	classroom desks/chairs/tables	
interior	ceilings	TRIS	\$283,844	Cullen est	Replace Ceiling Tile and Grid where Stained, Damaged and / or Aged. Assume 70% of Total Square Footage	
interior	floors	TRIS	\$30,465	Cullen est	Asbestos floor abatement	
interior	floors	TRIS	\$625,309	Cullen est	Replace Flooring Where Worn, Aged or Cracking. Assume 50% of Total Square Footage	
interior	casework	TRIS	\$449,186	Cullen est	Replace Casework that is Worn, Aged or Damaged. Assume 18' in the Typical Classrooms and More in the Art/Science/F&CE,	
interior	finishes	TRIS	\$936,545	Cullen est	Aesthetic Upgrades Throughout - e.g. Paint, Ceilings, Flooring Doors, Lighting, etc. Painting 75% of School, 75% of Interior Doors	
interior	ceilings	EHS	\$382,232	Cullen est	Replace Ceiling Tile and Grid where Stained, Damaged and / or Aged. Assume 70% of Total Square Footage	
interior	ADA	TRIS	\$1,019,902	Cullen est	Upgrade Areas / Components that are not Compliant with ADA	
interior	furnishings	TRIS	\$100,000	SS est	classroom desks/chairs/tables	
safety	motion det	LE	\$11,423	Cullen est	Replace Old Corridor Motion Detectors at the End of Their Useful Life	
safety	motion det	TRIS	\$15,230	Cullen est	Replace Old Corridor Motion Detectors at the End of Their Useful Life	
safety	fire prot	LE	\$10,000	SS est	removal/replacement/recertification of sprinkler system @ LLE FH storage	only sprinkler system in any of our buildings, not sure of code requirement requiring it typically replace existing units as they fail with LED units
safety	egress	LE	\$4,569	Cullen est	Replace all Existing Incandescent Exit Lights with Dedicated LED Exit Lights	
safety	fire prot	LE	\$3,808	Cullen est	Provide Duct Smoke Detectors as Part of the Fire Alarm System on All Air Handling Units Operating at 2,000CFM or Greater	
safety	egress	TRIS	\$9,366	Cullen est	Replace all Existing Incandescent Exit Lights with Dedicated LED Exit Lights	
safety	fire prot	TRIS	\$7,615	Cullen est	Provide Duct Smoke Detectors as Part of the Fire Alarm System on All Air Handling Units Operating at 2,000CFM or Greater	
site	paving	DW	\$350,000	SS est	roadway replacement Fair St. 5th St. ~ 2800 lf, based on 33% of "city" road standard estimate from Town & Country	
site	paving	EHS	\$163,000	SS est	roadway replacement behind EHS to staff lot ~ 1300 lf, based on proration of above, 2016 estimate ~ \$55k for 1/2 of this length	
site	paving	EHS	\$288,000	SS est	roadway replacement, Academic/Fair S to 5th St. ~2300 lf	
site	paving	EHS	\$636,803	Cullen est	Additional Parking for Athletic Fields	
site	sidewalks	EHS	\$8,750	SS est	additional 150' + 200' to connect band lot sidewalk to front of school sidewalk, 350 lf x 5 ft w x \$5/sf	
site	playgrounds	LE	\$252,760	Cullen est	Playground Improvements and Drainage Issues	
site	playgrounds	TRIS	\$201,152	Cullen est	Playground Improvements and Drainage Issues	
site	signage	DW	\$25,000	SS est	digital signage near Fair St. lot	
athletics	baseball	EHS	\$75,000	SS est	placeholder value	
athletics	soccer	EHS	\$75,000	SS est	placeholder value	
athletics	football	EHS	\$75,000	SS est	placeholder value	
athletics	softball	EHS	\$75,000	SS est	placeholder value	
			\$21,192,520			



To: Board of Education
Subject: 2018-2019 Budget Review
Date: July 17, 2019

Below is an update on the current budget and anticipated activity for the 2018-2019 budget cycle. If there are monies available administration may ask the board to consider transferring monies to the District's Capital Improvement Fund (Fund 46).

These numbers are anticipated numbers, we know that activity for both revenues and expenses will still fluctuate. My goal is to be able to provide the most accurate information with the data that I currently have.

FUND 10 & 27 REVENUE & EXPENSE REVIEW		
CURRENT REVENUES		
	2018-19 Revised Budget	2018-19 FYTD Activity
INTERFUND TRANSFER	2,288,350.00	
REVENUE FROM LOCAL SOURCES	5,465,005.00	3,227,756.52
INTER-DISTRICT TRANSFERS IN WI	759,848.00	731,431.26
REV FROM INTERMEDIATE SOURCES	4,193.00	2,193.00
REVENUE FROM STATE SOURCES	16,169,450.00	16,268,041.00
REVENUE FROM FEDERAL SOURCES	715,006.00	611,537.13
PROPERTY SALE	59,242.00	59,242.00
OTHER SOURCES OF REVENUE	90,000.00	165,492.65
Total Current Revenue	25,551,094.00	21,065,693.56
Anticipated Revenues:		
Final Grant Claims		59,287.00
Tax Levy		2,276,604.72
Interfund Transfer		2,115,974.80
Anticipated Grand Total Revenues:		\$ 4,451,866.52
Total Revenues:		\$ 25,517,560.08



CURRENT EXPENSES		
	2018-19	2018-19
	Revised Budget	FYTD Activity
SALARIES	11,540,640.00	11,429,021.32
EMPLOYEE BENEFITS	4,982,272.00	4,884,148.31
PURCHASED SERVICES	4,359,987.00	4,317,473.49
NON-CAPITAL OBJECTS	1,101,162.00	947,249.27
CAPITAL OBJECTS	556,124.00	592,375.64
DEBT RETIREMENT	74,402.00	79,795.90
INSURANCE	160,358.00	155,412.75
OPERATING TRANSFERS OUT	2,288,350.00	522,462.75
OTHER OBJECTS	56,338.00	67,831.56
Total Current Expense	25,119,633.00	22,995,770.99
Anticipated Expenses:		
Interfund Transfer		2,115,974.80
Est. Outstanding 18-19 Invoices		123,299.67
Anticipated Grant Total Expenses:		\$ 2,239,274.47
Total Expenses:		\$ 25,235,045.46

Total Anticipated Revenues: \$25,517,560.08

Total Anticipated Expenses: \$25,235,045.46

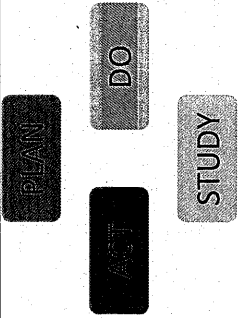
Difference \$282,514.62

Motion: I approve transferring \$200,000 from Fund 10 Operating Budget to the Fund 46 Capital Improvement Fund.



Evansville Community School District

Continuous System Improvement Plan
Technology
2019-20



Priority Area

Comprehensive assessment of software (including online/websites, subscription-based, in-house owned, textbook extensions, Chrome extensions, and applications) that ensures student privacy when utilizing software to enhance student learning in the classroom

Strategic Objective

Create a new process for cataloging new and existing software as well as an evaluation process for the software

Strategic Focus

Maintain a catalog for current software and implement a process of evaluation of new software

Strategic Plan Aligned Goal

Maintain a comprehensive catalog of software used throughout the District as a means to ensure student privacy while being flexible as technology and curricula change.

- Objective 1.1: Maintain the district software database.
- Objective 1.2: Evaluate current software used throughout the district.
- Objective 1.3: Consolidate software purchases where possible.


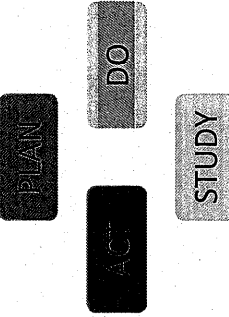
Develop and implement a thorough evaluation process for future software including free and/or purchased using consistent criteria across the district.

Timeline for Completion: May 2020

DATE	ACTION STEP	Budget	MEASURE/INDICATOR What data will be collected and analyzed? How will you know when the step is complete/successful? By when?	LEADER	STATUS/OUTCOME
Beginning of Year					
Oct/Nov	Collect data from staff in individual buildings.	N/A	A list of software/resources used in the classroom. The step will be completed when final list is submitted to CSI: Technology Committee. End of November is our deadline.	CSI Committee Building Reps	
Dec	Compile and organize data.	N/A	We will have a snapshot of the software/technology resources used in the district. End of December is our deadline.	CSI Committee	
Middle of Year					
Jan	Determine the necessity of a vetting process for software purchases and student confidentiality.		Review safety standards for personally identifiable information. End of January is our deadline.	CSI Committee	
Feb/Mar	Analyze currently purchased software.		List of purchased software is compiled. End of March is our deadline.	CSI Committee	
End of Year					
Apr/May	Explore data to develop "rubric" for software purchases.		"Rubric" is drafted for purchased software. End of May is our deadline.	CSI Committee	

Summary Report of Progress 2019-20

Focus for 2020-21

 <p>Evansville Community School District</p>	<p>Continuous System Improvement Plan Communication and Community Engagement</p> <p>2019-20</p>	
<p>Priority Area Communication and Community Engagement</p>	<p>Strategic Objective <i>The Evansville Community School District will communicate, engage and develop partnerships with students, families, staff and citizens to achieve academic excellence and positive citizenship for all students.</i></p>	<p>Strategic Focus Continue to implement a Comprehensive Communication Plan</p>
<p>Strategic Plan Aligned Goals:</p> <p>Through enhanced communication, marketing and engagement, the ECSD will decrease the number of students open enrolling out by at least 10 students each year until fewer students are open enrolling out than open enrolling in.</p> <p>Baseline in 2018-19: 98 students open enrolling in and 131 students open enrolling out—Deficit of 33</p> <p>Goal for the beginning of the 2019-2020 School year: 121 or less students open enrolling out of the district</p> <p>2019-2020 School year: ___ students open enrolling in and ___ students open enrolling out—Deficit of ___</p> <p>Goal for the beginning of the 2020-2021 School year: ___ or less Students open enrolling out of the district</p> <p>Through enhanced communication and promotion, the ECSD will build community partnerships by engaging with the wider community as measured by increased community presence at 4 key events.</p> <p>Baseline in 2019-20:</p> <p>Through the use of a social media management company, the ECSD will tell our story to the wider community through daily positive posts on social media.</p> <p>Baseline in 2018-19: District Social Media reach _____</p> <p>2019-2020 School year: District Social Media reach _____</p>		

Timeline for Completion:

Summer 2019-Summer 2020

DATE	ACTION STEP	Budget	MEASURE/INDICATOR What data will be collected and analyzed? How will you know when the step is complete/successful? By when?	LEADER	STATUS/OUTCOME
Beginning of Year					
July	Further develop and finalize the Chart of Responsibility to show individual areas of staff responsibility for communication based on the content of the message and the targeted audience. (Communication Plan p. 6, 1.2)		Completed Chart of Responsibility shared with district staff.	Committee Members	
July-Aug	Work with CMS4Schools to create district app and mobile strategy <ul style="list-style-type: none"> • Rollout Process • Plan for keeping app current 	Technology Budget \$1,874.90	Creation of app, plans for rollout and maintenance.	Committee Members	
July-Aug	Work with SocialSchools4EDU to manage our social media channels <ul style="list-style-type: none"> • Create social media strategy including decals for doors of each building • Rollout to all district staff at 2019-2020 Kick Off 	\$8,250.00	Decals on building doors, agenda from 2019-2020 Kick Off and quarterly Report Cards on growth of our district social media reach.	Committee Members	

	<ul style="list-style-type: none"> Tell our story to the wider community through daily positive posts on social media 				
July-Aug	Refresh websites working with CMS4Schools and create plan for keeping them current.	Refreshed websites that are current.	Committee Members		
August	Share the Communication Plan with staff <ul style="list-style-type: none"> All Staff 2019-2020 Kick Off Chart of Responsibility with appropriate staff 	Agenda from 2019-2020 Kick Off. Agenda from Admin Team.	Committee Members		
Aug-May	Expand and refine the district's communication and marketing tools to inform, celebrate and promote the ESCD (Communication Plan p. 5 & 8, 5.1, 5.2, 6.3, 6.5) <ul style="list-style-type: none"> Winter Sports Roster Sheets w/district info and fun facts Quarterly District Newsletter Articles in Review & Gazette Tours 	Completed prioritized tasks to include Quarterly District Newsletters, Sports Roster Sheets, Articles and Tours.	Committee Members, Admin Team		
Yearly in late Sept.	Monitor Open Enrollment numbers to track progress on	Comparison of 2019-2020 data to baseline in 2018-2019.	Committee Members		

	reducing the overall net loss from ins and outs.					
Oct-May	<p>Systematic promotion of 4K yearly</p> <ul style="list-style-type: none"> • Various Community Locations • Daycares • Survey Families 		Development and implementation of communication and marketing tools.	Committee Members		
April	Survey staff and families using the ECSD Communication Survey given in 2018 with a few additional questions.		Survey responses collected and compared with 2018 data.	Committee Members		
Ongoing	<p>Increase district presence at Community events (Communication Plan 7.1, p. 8)</p> <ul style="list-style-type: none"> • July 4th Celebration --Baseline 2019: _____ district staff • Evansville Night Out --Baseline 2018: _____ district staff • EEF activities --Baseline 2018-19: _____ district staff 		District presence at events documented and reviewed.	Admin Team		
Ongoing	<p>Increase promotion of 4 Key School Events to the community by using Lawn Signs and/or Banners</p> <ul style="list-style-type: none"> • Levi— • TRIS— 	\$300.00	Community presence at events documented and reviewed.	Committee Members		

	<ul style="list-style-type: none"> • J. C. McKenna— • Evansville High School— 				
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Summary Report of Progress in 2019-20
Focus for 2020-21



Barb Dorn | Principal
dornb@evansville.k12.wi.us | (608) 882-3842

Raquel Michel | Administrative Assistant
michelr@evansville.k12.wi.us | (608) 882-3840

420 S. 4th Street | Evansville, WI 53536

MEMORANDUM

To: Board of Education
From: Barb Dorn
Subject: Communication and Community Engagement CSI Committee Budget Requests
Date: July 9th, 2019

The purpose of this memo and the attached presentation slides is to provide information related to the budget requests included in the Communication and Community Engagement CSI Committee's 2019-2020 Action Plan included in the Board packet. Both of the requests support specific goals in our plan and contribute to reaching our overall goal of reducing the number of students Open Enrolling out of the ECSD.

The presentation was given by parent and community member, Michelle Buehl, at the June 27th, 2019 School Board Meeting. The committee is requesting \$8,250.00 to contract with SocialSchools4EDU which is a social media management company. SocialSchools4EDU will tell the story of the ECSD by posting positive stories to Facebook, Twitter, Snapchat, Instagram and YouTube as well as monitoring the conversations on each platform. SocialSchools4EDU will allow us to focus on educating students while they communicate all of the wonderful things going on at the ECSD.

The committee is also requesting \$300.00 for the promotion of 4 key events, one at each school, in an effort to increase community engagement and build community partnerships.

Motion: I move to approve the Communication and Community Engagement CSI Budget as presented.

WE NEED TO
MAKE THE POSITIVE
SO LOUD
THAT THE NEGATIVE BECOMES
ALMOST IMPOSSIBLE TO HEAR
-GEORGE COUROS

celebrate
YOUR
SCHOOL
ONE STORY
AT A TIME!

#SOCIALSCHOOL4EDU MISSION:

CELEBRATE
students

CONNECT
communities

#SocialSchool4EDU

SERVING SCHOOLS SINCE 2014

WHY SOCIAL MEDIA?
BECAUSE IN YOUR COMMUNITY

SOCIAL MEDIA

84%	OF ADULTS ARE ON IT
62%	GET THEIR NEWS THROUGH IT
90%	HAVE SMARTPHONES TO VIEW IT

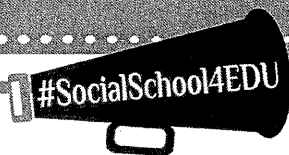
HOW DOES THIS IMPACT YOUR SCHOOL?

- FEWER MISCONCEPTIONS**
community is connected through positive stories
- BUDGET**
social media helps attract and retain students
- EFFICIENCY**
reach more people in your community quicker
- REFERENDUM/BOND CAMPAIGN**
instrumental to inform voters



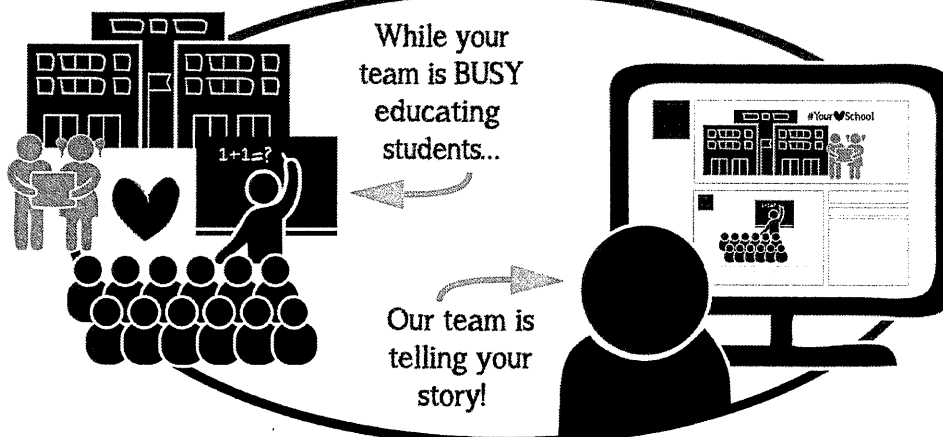
Why Social Media

1. Celebrate students
2. Shine a light on staff
3. Keep community & alumni informed
4. Crisis Management
5. Own the story
6. Lead by example – Social Media can be POSITIVE!



SERVING SCHOOLS SINCE 2014

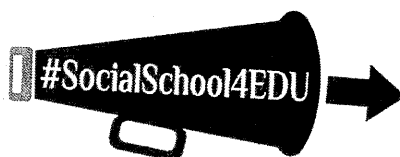
We Help Schools Create *AWESOME* SOCIAL MEDIA



APPROACH

E-mail: socialmedia@yourschool.com

ELEMENTARY SCHOOL
MIDDLE SCHOOL HIGH SCHOOL
SPORTS TEAMS
ORGANIZATIONS WEBSITE
SCHOOL BOARD ONLINE ARTICLES



**SOCIAL MEDIA
MANAGER**

An icon representing a social media manager, showing a person silhouette next to a tablet displaying social media icons.

Makes posts, uploads video, and monitors conversations.


Approach



Average – at least 2 posts per day

Request of faculty and staff – at least 2 items per month for social media

- Photos are critical
- Simple email is all it takes!

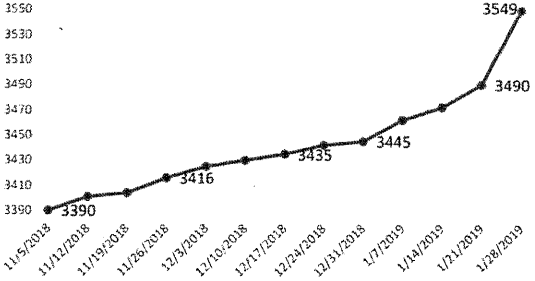


80+ Districts

500,000 posts to our name

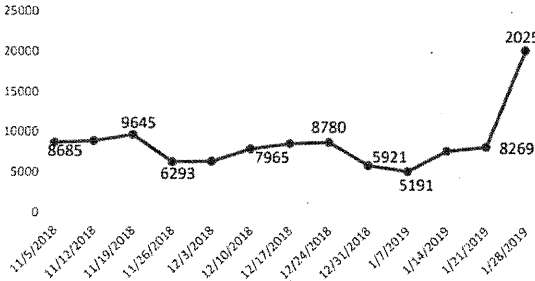
November 2018 – January 2019 - Social Media Review – Reedsburg

Facebook Page Likes



Date	Likes
11/9/2018	3390
11/12/2018	3390
11/19/2018	3416
11/26/2018	3416
12/3/2018	3435
12/10/2018	3435
12/17/2018	3445
12/24/2018	3445
12/31/2018	3490
1/7/2019	3490
1/14/2019	3490
1/21/2019	3549
1/28/2019	3549

Facebook Reach by Week



Date	Reach
11/9/2018	8685
11/12/2018	8685
11/19/2018	9645
11/26/2018	6293
12/3/2018	6293
12/10/2018	7965
12/17/2018	7965
12/24/2018	8780
12/31/2018	5921
1/7/2019	5191
1/14/2019	5191
1/21/2019	8269
1/28/2019	20255

Your average weekly Facebook reach is **8,660** per week & your community is seeing **2.9** posts per day!

Top Facebook Posts: (Several of your top posts were weather update posts. We included one of those posts below and then highlighted other top performing posts.)

- 1/29 – Fit Activity for kids to do while out of school. 24,569 Reached, 375 Likes, 52 Loves, 121 Comments, 262 Shares
 - “My kid loved doing this! Great idea for being snowed in!” – Stephanie Balda Anderson
- 1/30 – No school on 1/31 due to the frigid temperatures. 13,393 Reached, 165 Likes, 3 Loves, 13 Comments, 186 Shares
- 11/10 – ELF Jr. The Musical cast performing tonight and tomorrow! 4,010 Reached, 211 Likes, 22 Loves, 15 Comments, 33 Shares
- 11/19 – Video: Principal Beyer reveals name of new school. 3,345 Reached, 3,185 Views, 208 Likes, 25 Loves, 12 Comments, 27 Shares
 - “Great name! I love it!” – Melissa Karg Hinze
- 1/19 – “Let’s Talk Drugs” panel to be held March 12. 3,319 Reached, 38 Likes, 5 Loves, 30 Shares

Instagram – 1121 Followers, added 101 in the last three months

Twitter – 359 Followers, added 24 in the last three months



Why Work with Us?

- Experienced Team
- 1 Priority – Telling Your Story
- Evening & Weekend Coverage
- Crisis Management
- Peace of Mind
- Quick Implementation



Professional Graphics



Investment

Retention or Attraction of just ONE STUDENT nearly pays for the program!

Enrollment	Social Media	3 year Contract
5,001-10,000	\$13,000	\$12,000
2,501 – 5,000	\$11,500	\$10,500
1,501 – 2,500	\$10,000	\$9,000
501 – 1,500	\$8,500	\$8,000
Less than 500	\$7,000	\$6,500

 @andreagriffin

www.SocialSchool4EDU.com

“... the Facebook posts have been amazing. I’ve learned so much more about things going on in the schools and I always thought I was pretty well aware of a lot of things. Keep up the good work and the encouragement to use this process. The number of “likes” certainly indicates I’m not the only one reading them.”

-- MARI KRETZ, OOSTBURG BOARD OF EDUCATION



WE COULD NOT BE MORE PLEASED WITH OUR DECISION TO PARTNER WITH #SOCIALSCHOOL4EDU. THE SERVICES YOU AND YOUR TEAM HAVE PROVIDED HAVE FAR EXCEEDED OUR EXPECTATIONS! TELLING THE STORIES OF SUCCESS FOR OUR STUDENTS, STAFF AND FAMILIES HAS REACHED NEW LEVELS OF ENGAGEMENT THAT WE COULD HAVE ONLY IMAGINED. OUR ACCOUNT MANAGER IS AMAZING AS SHE TAKES WHAT WE SEND AND MAKE IT BEAUTIFUL, ENGAGING AND PROFESSIONAL. WE ARE RECEIVING SO MUCH POSITIVE FEEDBACK FROM COMMUNITY MEMBERS AND PARENTS. THANK YOU!

- CARLA BUBOLTZ, DISTRICT ADMINISTRATOR



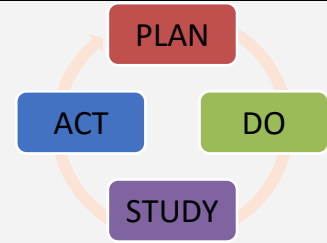
WWW.SOCIALSCHOOL4EDU.COM





Evansville Community School District

Continuous Improvement Plan Staff and Student Teaching and Learning Committee 2019-20



Priority Area

Literacy English Language Arts (ELA)

Strategic Objective

The Evansville Community School District will provide a rigorous and relevant curriculum delivered by highly effective staff who use innovative, research-based strategies to prepare students to compete/succeed in a 21st Century Global environment

Strategic Focus

Proficient ELA Literacy Achievement for All Students through an Integrated Comprehensive Services for Equity Lens

Strategic Plan Aligned Goal

The Goal of the Evansville Community School District is to achieve exceptional Literacy growth for all students by steadily increasing the number of students meeting state proficiency targets for English Language Arts in Grades 3 through Grade 11, as measured annually by the respective state assessments. 2016 - 2020 Grades 3-8 FORWARD EXAM, Grades 9 & 10 ACT ASPIRE, Grade 11 ACT using an ASPIRE weighted measure of 1/3 English, Reading, and Writing. The goal of the Literacy Plan: Create independent, strategic problem solvers who are college and career ready in Literacy.

Growth targets began with the baseline in 2015-16: 48.9% of Grades 3-11 students reaching proficiency in English Language Arts.

To meet expectations with continuous improvement results, growth targets increase as follows:


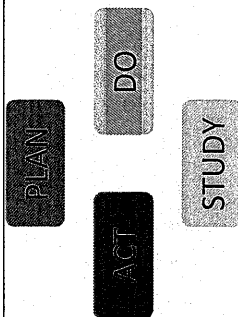
Table with 4 columns: School year, % of increase, % Proficient or Advanced, Status. Rows for 2016-17, 2017-18, 2018-19, and 2019-20.

Timeline for Completion

The goal of reaching the targeted growth in English Language Arts will be accomplished by the end of the 2019-20 school year (as determined in the 2020-2021 school year).

DATE	ACTION STEP	MEASURE/INDICATOR What data will be collected and analyzed? How will you know when the step is complete/successful? By when?	LEADER	STATUS/OUTCOME
Beginning of Year				
All Year	<p>Continued high fidelity implementation of K-2 Units of Study in Reading and Writing</p> <p>Continued high fidelity implementation of 3-5 Units of Study in Reading and Writing</p> <p>Continued high fidelity implementation of 6-8 Units of Study in Reading and Writing</p> <p>Implementation of workshop model 9-12 ELA instruction; Disciplinary Literacy emphasis in all subject areas through coaching/consultation</p>	Student learning data (standardized assessment data and curriculum-based assessment data) will determine success of our action steps.	Director of Curriculum & Instruction, Principals, Consultants, Coaches, and School Literacy Leaders	
Spring 2020	<p>Creation of district-intended curricular learning targets based off of prioritized standards for all subjects K-12</p> <p>Creation of draft report system and report cards K-8 based off of learning targets for implementation in 2020-2021 school year</p> <p>Creation and alignment of assessments K-12 to learning targets</p>	<p>Learning targets completion documentation</p> <p>Draft report card system completion</p> <p>Completed/created assessment documents</p>	Director of Curriculum & Instruction, Principals, and K-12 Teachers	
All Year	Continued implementation of Integrated Services for Equity practices evidenced by teacher and administrator participation in weekly co-planning to co-serve Universal Design for Learning team meetings.	Documentation of meeting attendance and participation	K-12 Teachers and Administrators	

All Year	Monitor student learning data/progress of the following: <ul style="list-style-type: none">• All students grades K-5 curriculum based assessment literacy• Equity focus group students with disabilities• Equity focus group students in poverty	Fall and Spring data summary updates provided for the following: <ul style="list-style-type: none">• K-5 Fountas & Pinnell literacy benchmark assessment system classroom data• Equity focus group students with disabilities via F&P, and state mandated assessment data• Equity focus group students in poverty via F&P, and state mandated assessment data	Director of Curriculum & Instruction, Principals, and K-12 Teachers	
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 Evansville Community School District	<p align="center">Continuous Improvement Plan Climate and Culture, Health and Wellness Committee 2019-20</p>	
<p align="center">Priority Area</p> <p align="center">Climate and Culture and Health and Wellness</p>	<p align="center">Strategic Objective</p> <p align="center"><i>The ECSD is committed to working as a team to ensure a safe, respectful, nurturing, and invigorating environment where learning is a shared responsibility</i></p>	<p align="center">Strategic Focus</p> <p align="center">Increasing staff overall emotional and physical health and build a sustainable positive school and district climate and culture.</p>

DATE	ACTION STEP	MEASURE/INDICATOR What data will be collected and analyzed? How will you know when the step is complete/successful? By when?	LEADER	STATUS/OUTCOME
<p>Strategic Plan Aligned Goal 1: To build a sustainable positive school climate through a supportive environment in which staff model attitudes and value expectations fostered by respect, effective communication, positive relationships, involvement and collaborative decision-making</p>				
	Staff feel confident incorporating at least one coping strategy to help decrease stress.	Provide all-staff Wellness Day to teach coping strategies. Survey staff to collect data.	Janessa Katzenberger and Brooke Hintze in collaboration with committee	
	Staff will increase their support network across their school and district	Provide a fall and spring staff outing organized by the committee. Survey at the end of the school year	Fall outing – Katie McDaniel in collaboration with Committee Spring outing – Jan Klaehn in collaboration with committee	
Increase the number of employees who participate in the Health Assessment from 88 to 125.	ECSD 2020 Aggregate Health Assessment Report		Katie Horgen in collaboration with Committee	Provide on PL day when EAs are contracted to attend. Partner with the Insurance Committee to hold on same day as Benefits Fair.

	Maintain or decrease the amount of staff who feel the district would not support them if they wanted to make changes to be physically to no more than 3.5%.	ECSD 2020 Aggregate Health Assessment Report	Committee	
	Maintain or decrease the amount of staff who feel ECSD would not support them if they wanted to make a change to their emotional health from to no more than 7.5%.	ECSD 2020 Aggregate Health Assessment Report	Committee	
	Increase the number of people who feel confident to make one health change in the next 6 months from 98.9% feeling confident to 100%.	ECSD 2020 Aggregate Health Assessment Report	Committee	

Summary of Progress for 2019-2020
The committee is requesting \$1000 from the Board to help with the implementation of an all-staff Wellness Day, Trivia Night, and Mallards Game.
Focus for 2020-2021



To: Board of Education
From: Janessa Katzenberger
Re: CSI Culture & Climate and Health & Wellness Budget Request
Date: July 17, 2019

The Culture and Climate and Health and Wellness CSI Committee is requesting \$1,000 for the 2019-2020 school year. This money will be used to implement and entice attendance at district-wide staff get togethers, specifically, a fall trivia night, winter wellness day, and spring Mallards game.



Andie Varsho | Athletic & Activities Director
varshoa@evansville.k12.wi.us | (608) 882-3507

640 S. Fifth Street | Evansville, WI 53536

To: Board of Education
From: Andie Varsho
Date: July 2nd, 2019
Re: High School Girls Golf Program

Below is the summary for the proposal for a 2019-2020 High School Girls' Golf Program.

A student group approached us and expressed their interest in Girls' Golf. Currently, there are 16 individuals committed to the team for Fall 2019. Girls' Golf will play a full schedule with only conference teams in 2019. In 2020, this program will be WIAA and RVC eligible. The District will hire a Head Girls' Golf Coach and an Assistant Girls' Golf Coach.

Motion: I move to approve the new athletic offering of a Girls' Golf Program.

COMPULSORY STUDENT ATTENDANCE & ALTERNATIVE PROGRAMS

The Evansville Community School District Board of Education, in accordance with state law, **recognizes** all children between six (6) and eighteen (18) years of age must attend school full time until the end of the term, quarter or semester in which they become eighteen years of age, or unless they have a legal excuse, fall under one of the exceptions outlined in the state statutes, or have graduated from high school. Students enrolled in five (5)-year old kindergarten in the District shall also be expected to attend school regularly during the full period and hours that kindergarten is in session during the school year.

Upon request to the **Board of Education School Board**, or its designee, and with the written approval of the student's parent/guardian, any student who is sixteen (16) years of age or over and a student **identified as At Risk**, as defined in state statute, may attend, in lieu of high school or on a part-time basis, a technical college if the student and ~~his/her~~ **their** parent(s)/guardian(s) agree, in writing, that the student will participate in a program leading to the student's high school graduation.

The Board of Education, through its designee, may excuse a student who is sixteen (16) years of age or older from regular school attendance in favor of a program or curriculum modification which leads to high school graduation or an equivalency diploma. The Board will consider the request of a parent/guardian provided the conditions are allowed by state statute.

A written agreement is required among the student, ~~his/her~~ **their** parent(s)/guardian(s), and a representative of the high school equivalency program or other school program leading to the student's high school graduation prior to admission to such program(s). The agreement must state the services to be provided, the time period needed to complete the high school equivalency program or program leading to high school graduation and how the performance of the student will be monitored.

The High School Principal, Director of Student Services, or designee is responsible for monitoring the written agreement on a regular basis. In no case, however, can the agreement be monitored less frequently than once per semester. If the High School Principal, Director of Student Services, or designee determines that a student is not complying with the agreement, that person is expected to notify the student, ~~his/her~~ **their** parent(s)/guardian(s) and the high school equivalency program or program leading to high school graduation that the agreement may be modified or suspended in 30 days.

Legal Ref.: Sections 118.15 of the Wisconsin Statutes (Compulsory School Attendance)
118.153 (Children At Risk of Not Graduating From High School)
118.155 (Released Time for Religious Instruction)
118.16 (School Attendance Enforcement)
118.162 (Truancy Committee and Plan)
118.163 (Municipal Truancy and School Dropout Ordinances)
118.164 (Removal of Pupils From the Class)
118.165 (Private Schools)

HIGH SCHOOL CLOSED CAMPUS

Students are not permitted to leave school property during the school day without prior approval from a parent/guardian and school official. A regular school day for students attending high school is defined to be between the hours of ~~8:00 a.m. and 3:09 p.m.~~ **7:50 a.m. and 3:05 p.m.**

The principal will approve written parent/guardian requests that first, second, and third year students leave school property to go home for lunch each day provided the following conditions are satisfied:

1. That the student eats lunch at home.
2. That no automobile will be permitted to leave the school parking lot for purposes of getting home for lunch.
3. That the student be able to get home and return to school in the 30 minutes provided.
4. That the student has satisfied all conditions defined in the Lunch Period Regulations as written in the high school student handbook.

A statement agreeing to the conditions must be signed by the parent/guardian and student and returned to the school office prior to final approval. Violation of conditions 1, 2, 3 or 4 will result in cancellation of the student's permission to leave the school grounds during the lunch period and could result in disciplinary action.

The following persons may gain permission to leave school property during the school day:

1. Students who leave the school property for documented medical reasons.
2. Students who participate in the Wisconsin Public School Open Enrollment program on a part-time basis.
3. Students who are of legal age (18 years).
4. Students who participate in ~~youth options~~ **Early College Credit or Start College Now Programs.**
5. Students who are enrolled in Evansville Vocational, Co-Op Programs, or participate in a school supervised work-experience.
6. Students whose parents/guardians request to pick up their children at school.
7. Fourth year students may leave the campus, individually in their own vehicle during their lunch period if they have no failing grades and no active attendance or disciplinary issues. Such students lose this privilege upon one unexcused absence, three un-excused tardiness, or one disciplinary referral. To regain eligibility, parents/guardians must request reinstatement in writing. Students must meet with the principal or designee and successfully comply with all conditions set forth.

STUDENT RIGHTS AND RESPONSIBILITIES

The Evansville Community School Board of Education recognizes each student has a right to an education. Students have the responsibility to apply themselves to maximize the benefit they receive from their education. Each student has a right to an environment that allows them to identify and pursue personal academic interests. Students have the responsibility to behave in such a way that **allows** all other students **the opportunity to** exercise that right. ~~Student behavior that disrupts classwork, involves substantial disorder or invades the rights of others shall not be tolerated.~~

Students shall have the right to advocate change of any **law**, policy or regulation. Students may exercise their right to freedom of expression through speech, petition, and other lawful means. ~~The exercise of this right may not interfere with the rights of others.~~ Freedom of expression may not be utilized to present material that is ~~which~~ tends to be obscene, or slanderous, ~~or to~~ **used to** defame character, ~~or to~~ advocate violation of federal, state and local laws, or official school policies, rules and regulations.

~~No right is absolute. The freedom of an individual or group to exercise rights ceases when that exercise infringes upon the rights of others.~~ **The freedom of an individual or group to exercise rights ceases when that exercise unduly infringes upon the rights of others.** Teachers and students shall promote tolerance for the views and opinions of others, as well as for the right of an individual to form and hold different opinions and beliefs.

A student who has reached the age of majority possesses the full rights of an adult. Such students may exercise authority in those school matters previously handled by their parent/guardian, such as the responsibility for performance in school, attendance, and compliance with school rules.

~~The~~ **This policy must be enforced** ~~enforcement of this policy must be done~~ in accordance with due process. Students and parents/guardians are given notice of the rules governing expected behavior and consequences for misbehavior through the Code of Conduct which they receive annually in their student handbooks. The process for a hearing when the Code of Conduct is violated is also specified in the student handbooks.

Legal Ref.: Sections 118.13 Wisconsin Statutes (Pupil Discrimination Prohibited)
120.13(1) (School Board Powers)
Article 1 and Article X – Section 3, Wisconsin Constitution
PI 9.93(1), Wisconsin Administrative Code

**Local Reference: High School Student Handbook
High School Family Handbook**

~~ENROLLMENT OF AND SERVICES AVAILABLE TO DISTRICT STUDENTS WHO
ATTEND PRIVATE, PAROCHIAL OR HOME BASED SCHOOL~~
**PARTICIPATION OF NON-PUBLIC SCHOOL STUDENTS IN DISTRICT COURSES,
PROGRAMS AND ACTIVITIES**

The Evansville Community School District Board of Education recognizes the right of parents to educate their children at home or other State approved educational institutions in accordance with the state statutes.

The District will permit qualified students who are enrolled in a private school or home-based private educational program to participate in selected courses and related activities offered by the District provided the District does not incur additional costs. **The District may, however, charge a student the same fees as a regularly enrolled student. To help families in their decision making** the Director of Instruction/Principal may provide parents with general information about grade level academic expectations. However, this should ~~in no way~~ **not** be construed to include lesson plans or the provision of instruction materials. ~~All such students are subject to the same expectations, rules, and regulations as full-time students. Fees will not be pro-rated for any students. Part-time students from non-public schools are not eligible to participate in the Evansville School District's activities and organizations, except for activities that are extensions of classes in which they are enrolled.~~

A non-public school student may apply for enrollment in an Evansville school to the appropriate building principal whose decision will be based on satisfying the following minimum standards for admission ~~and is subject to the following:~~

1. ~~The request is made in a timely manner. The application is made in writing to the Building Principal. The letter of application shall include the name of the course requested and the rationale for the request.~~
2. **Written application must be submitted by May 1 for courses in the following Fall semester; applications for second semester must be submitted by October 1 of the preceding semester.**
2. The student satisfies local standards for admission, i.e., completion of enrollment and attendance forms.
3. A maximum of two (2) courses is permitted per semester.
4. There is sufficient space in the classes selected.
5. There will be random selection of overflow-qualified applicants.
6. **Participation may be revoked if attendance does not meet requirements outlined in School Attendance Policy.**
7. Eligibility to participate in future classes will depend on successful completion of classes.
8. **The student must abide by the district school's rules and regulations, including being on the school premises only during the time that the class or activity is in session.**
9. **Any prerequisites for the class have been met by the non-public school student applying.**

The District shall permit a student who resides in the school district and is enrolled in a home-based private educational program to participate in interscholastic athletics and extracurricular activities in the District on the same basis and to the same extent that it permits pupils enrolled in the school district to participate. The District may request a written statement that the student meets the requirement based on age, academic, and disciplinary records. The District may charge a student who participates in these activities fees on the same basis and extent it charges fees to district enrolled students.

Transportation to and from the District courses, programs or activities for students enrolled part-time shall be the responsibility of the student's **parent(s)/guardian(s)**, except as otherwise specifically provided.

Legal Ref.: Sections: 118.13 Wisconsin Statutes (Pupil Discrimination Prohibited)
118.145(4) (Admission to High School)
118.53 (Attendance by Pupils Enrolled in a Home-Based Private Educational Program)
118.133 Wisconsin Statutes (Participation in interscholastic athletics and extracurricular activities)
Individuals With Disabilities Act
Local Ref.: Policy 428 – Full-Time Public School Open Enrollment
Policy - 430 School Attendance
Student Handbooks

FULL-TIME PUBLIC SCHOOL OPEN ENROLLMENT

The Evansville Community School District **Board of Education** will provide the opportunity for students to attend public schools outside the District and ~~will accept~~ **may accept** nonresident Open Enrollment students. All nonresident public school Open Enrollment students attending a school in the District shall have all the rights and privileges of resident students. They also are subject to the same expectations, rules, and regulations during their term of enrollment.

A. Space Availability

Before acting on any applications, the District may determine the availability of space in each school, program, grade, or class within the District.

If space availability limits the District's ability to accept nonresident students **during the regular application period for the following school year**, the Board ~~of Education~~ will set the number of regular education spaces available for open enrollment by grade level and the number of special education spaces by program and/or related service no later than the regular January board meeting. The Board ~~of Education~~ will hear preliminary recommendations on enrollment limits at the December board meeting.

If the Board ~~of Education~~ limits the number of spaces at the January meeting, the District shall not approve ~~has taken action at the January board meeting to limit the number of spaces that will be available for applications that are submitted under the regular application period for the following school year~~, the District shall not approve any alternate applications in the grades or programs and/or related services with limited space that are submitted for the current school year after the date of the January school board ~~that~~ meeting. Further, the District shall also deny any alternate applications for the current school year received on or before the date of the Board ~~of Education~~ meeting in January seeking enrollment into grades or programs and/or related services that had been limited at the prior January board meeting due to space considerations for the current school year.

After setting the number of available spaces in January, the Board ~~of Education~~ may not reduce the number of such spaces after the start of the regular application period; and except for any applications that are guaranteed space, may only increase the number of available spaces after the first Friday following the first Monday in June.

The District will create and administer waiting lists for applications received during the regular application period, but not for current-year open enrollment applications submitted under the alternative application procedure.

If the number of applicants exceeds space available, students will first be accepted if they are:

1. Continuing students (included in the count of occupied spaces).
2. Siblings of continuing students.

Remaining spaces will be filled by a random lottery. Any unassigned students will be placed on

a waiting list created by a random lottery. If an opening occurs, the district administrator will review the waiting list by the grades or programs and/or related services with limited space of the opening and the next eligible student will be selected. Parent(s)/guardian(s) will be notified by phone and mail. They will have 10 calendar days to accept the opening. If they do not respond or if they decline, another applicant will be selected.

B. Nonresident Students Coming Open Enrolling Into the District

The parent(s)/guardian(s) of nonresident students who wish to attend school in the Evansville Community School District (ECSD) shall complete and submit the required application using the Department of Public Instruction (DPI's) online system within the DPI's set Open Enrollment Window. Parent(s)/guardian(s) may contact the ECSD District Office if they need assistance. **The parent/guardian is expected to answer the questions on the application accurately and honestly. Deliberately providing false or misleading information may result in the application being denied or the student being returned to the resident district. Full time open enrollment applications submitted after the application deadline will not be considered, except those submitted pursuant to the alternative application procedures specified in state law.**

The District shall send a request for expulsion (including pending discipline matters that may result in expulsion) and special education records to the resident school district.

The District shall review and give final approval or denial determination as to which school or program, if any, the nonresident student could attend the following school year, if accepted.

Full-time enrollment into the District for any nonresident student may or may not be approved (new-enrollment or continued) based on the following criteria:

- a. **Open Enrollment into the District will be denied if the student has been expelled from any Wisconsin school district or out-of-state school district during the current or two preceding school years for any reason, or if a pre-exclusionary disciplinary action is proceeding involving the student is pending.**

~~Consistent with state law requirements, the District may deny the enrollment of any student who is under expulsion for any reason from any public school or independent charter school in Wisconsin or out-of-state public school.~~

- b. ~~Students With Disabilities~~ **If the Open Enrollment into the District may be approved if the District determines that the special education program or related services described in the nonresident student's Individualized Education Program (IEP) are available in the District, and there is space available in the special education program identified in the student's IEP. the Open Enrollment application shall be accepted.**

If the special education program or services described in the student's IEP are not available or there is no space available in the program, the application may be denied.

If a nonresident student receives his/her their initial IEP while attending the District under open enrollment, or if a nonresident student's IEP changes after the student begins

- attending school in the District, and the special education program or services required by that initial or revised IEP are not available in the District or there is no space available in the program or services identified within the IEP, ~~the nonresident student may be returned to the resident district~~ **the District may notify the student's parent/guardian and the student's resident school Board of Education that the program or service is not available in the District. If such notice is provided, the student may be transferred to their resident school district, which would result in a new an educational placement for the student.**
- c. ~~Students Referred for a Special Education Evaluation~~ An Open Enrollment application shall may be denied if the nonresident student has been referred or identified as having a possible disability but has not yet been evaluated by an IEP team in the resident district. Assuming other acceptance criteria are and continue to be met, the District may reconsider a denial under this criteria if the completed IEP (or a ~~finding of no disability~~ **determining the student did not qualify for special education services**) is forwarded to the District and reviewed by the District prior to the close of the period during which applications would normally continue to be reviewed or accepted from any waiting list.
- d. ~~Termination Due to Habitual Truancy~~ 2009 WI Act 304 provides that a nonresident school board may notify the parent(s)/guardian(s) of a habitual truant, that the pupil may not attend the nonresident school district in the following semester or school year. **Open enrollment into the District may be revoked if a student has been determined as being habitually truant. Habitually truant means being absent from school without an acceptable excuse for part or all of five or more school days during any semester. If the nonresident district determines that a student attending the nonresident school district under full time open enrollment law is habitually truant during either semester in the current school year, the nonresident district may prohibit the student from attending the nonresident school district in the succeeding semester or school year. An open enrollment application shall be denied if the District previously revoked the student's status as an open enrollment student in the District due to habitual truancy during any semester of attendance at a District school in the current or previous school year.**
- e. ~~"Best Interests" Determinations Under the Alternate Open Enrollment Application Criteria and Procedures~~ If a parent(s)/guardian(s) applies for open enrollment under the alternative open enrollment application criteria and procedures and relies on the "best interests of the student" criteria, the District shall review the information and rationale provided by the parent(s)/guardian(s) and make a determination as to whether the District agrees with the parent(s)/guardian(s) that attending school in the District pursuant to the application is in the student's best interest. If the District determines that attendance would not be in the student's best interest, the application shall **may** be denied on that basis.
- f. ~~Other Criteria~~ A full-time open enrollment application ~~can~~ **may** also be denied if the nonresident student is ineligible for open enrollment because the student does not meet the age requirements for school attendance or early admission, the resident district does not have a matching program as offered by the District, or the application is determined to be invalid or in excess of the number of allowable applications.
- g. ~~Transportation~~ Student transportation **Transportation**, and the costs thereof, **for nonresident students open enrolled into the District** shall be the responsibility of the nonresident student's parent(s)/guardian(s), subject to the following exceptions:
- i. Low income parent(s)/guardian(s) may apply to the DPI for reimbursement of costs of transportation in accordance with DPI's procedures.

- ii. The District shall provide transportation for nonresident students with disabilities attending school full-time in the District if it is required in the student's IEP or otherwise required by law.
- h. Wisconsin Interscholastic Athletic Association (WIAA): To the extent required by state law, nonresident open enrollment students attending school in the District shall have all of the rights and privileges of similarly-situated resident students and shall be subject to the same rules and regulations as resident students. An open enrollment student's eligibility to participate in interscholastic athletic activities is subject to the rules and regulations of the Wisconsin Interscholastic Athletic Association (WIAA).

C. Resident Students Open Enrolling Out of the District

Evansville resident students may apply for full-time open enrollment in another public school district as a nonresident student under the State Open Enrollment Law and Program. When accepting or rejecting a resident application for enrollment in another school district, the Evansville District shall consider the following criteria:

1. The application is submitted during the required time period.
2. If the student has applied for open enrollment under the alternative open enrollment application criteria and procedures authorized by law, the District may also deny the student's open enrollment if the District determines that none of the criteria relied on by the student to submit the application apply to the student. Prior to denying an alternative application on the basis that the parent(s)/guardian(s) did not provide enough information to allow the District to assess whether the student has been the victim of repeated bullying or whether open enrollment would be in the best interests of the student, the District shall offer the parent(s)/guardian(s) an opportunity to provide additional information.

A full-time open enrollment application can also be denied if the resident student is ineligible for open enrollment because the student does not meet the age requirements for school attendance or early admission, the nonresident district does not have a matching program as offered by the District, or the application is determined to be invalid or in excess of the number of allowable applications.

Transportation

The parent(s)/guardian(s) of a resident open enrollment student shall be responsible for student transportation, except as otherwise provided by law. Requests from other school districts to provide optional transportation to resident open enrollment students to/from locations within the boundaries of the District shall be denied.

D. Appeal of Rejection

If an application for full-time open enrollment is rejected as outlined above, the student's parent(s)/guardian(s) may appeal the decision to the DPI following the deadlines and other procedures established by the DPI.

E. Alternative Open Enrollment Criteria and Procedures

Eligibility Criteria

A parent(s)/guardian(s) of a student who wishes to attend school in a nonresident school district may submit an Open Enrollment application outside of the regular Open Enrollment application period or in lieu of it if the application is for the current school year, **if** the student meets one of the following criteria, and the parent(s)/guardian(s) describes the criteria that the student meets in the application:

1. The resident school board determines that the student has been the victim of a violent criminal offense in a school in the resident school district. The application must be made within 30 days of the resident school board's determination.
2. The student is or has been a homeless student in the current or immediately preceding school year.
3. The student has been the victim of repeated bullying and harassment and all of the following apply:
 - a. The student's parent(s)/guardian(s) must have reported the bullying or harassment to the school board or designee under a bullying/harassment complaint process and;
 - b. In spite of action taken by the Board of Education or designee the repeated bullying and harassment continues.
4. The place of residence of the student's parent(s)/guardian(s) and of the student has changed as a result of military orders. The application must be made within 30 days of the date on which the military orders changing the place of residence were issued.
5. The student moved into Wisconsin. The application must be made within 30 days after moving into the state.
6. The student's residence has changed as a result of a court order or custody agreement or because the student was placed in or removed from a foster home or with a person other than the student's parent(s)/guardian(s). The application must be made within 30 days after the student's change in residence.
7. The student's attendance in a school in the nonresident school district is considered to be in the best interests of the student. The application must explain the reasons for requesting this exception and why attendance at the nonresident school district is in the best interest of the student.

Application Review and Approval Process

1. When the District receives an Open Enrollment application that has been submitted under the Alternative Open Enrollment criteria outlined above, whether it is submitted by a nonresident student or a resident student, the application shall be forwarded to the District Administrator or his/her designee for review and recommendations.
 - a. If the application involves a nonresident student seeking to attend school in the District under Open Enrollment, the District will:
 - 1) Immediately send a copy of any paper application received by the District to the student's resident school district, or, if applicable, the student's anticipated resident school district;
 - 2) Work with the resident district (or the anticipated resident district) identified in the application to determine where the applicant is currently attending school, and to determine from which school the District will receive any relevant special education records (e.g., the student's current IEP) and/or disciplinary records (e.g., expulsion records). If the applicant is not currently attending school in the resident district, the District will request such records from the school or school district the student is attending or most recently attended; and
 - b. If the application involves a resident student who is attending, or who previously attended, school in the District, the District shall send the nonresident school district to which the Open Enrollment application was made a copy, if applicable, of the student's IEP and any expulsion or other relevant discipline-related records within 10 days of receiving the application.
2. The District Administrator, along with other members of the administrative staff, shall review the application using the acceptance/denial criteria outlined in Board policy. The District Administrator or his/her designee shall submit recommendations regarding acceptance or denial of the application to **the Board of Education** for action.

- a. The District may deny an application of a resident student if:
 - 1) It determines that the criteria relied on by the parent(s)/guardian(s) to submit the application do not apply to the student.
- b. The District may deny an application of a nonresident student:
 - 1) For the same reasons it may deny an application submitted during the regular Open Enrollment application period; or
 - 2) If the application relies on the best interests of the student criteria and the District determines that open enrollment is not in the student's best interests.
 3. If the application involves a nonresident student seeking to attend school in the District, the District will notify the applicant, in writing, whether the application has been approved or denied no later than 20 days after receiving the application.
 - a. If the application has been denied, the notification shall include the reasons for the denial. To the extent consistent with state law and District policy, acceptance of an application may be contingent or subject to revocation.
 - b. If the District has approved the Open Enrollment application of a nonresident student, the notification provided to the applicant shall identify the specific school or program the student may attend. A nonresident student accepted for enrollment may immediately begin attending the assigned school or program in the District and shall begin attending the school or program no later than the 15th day following receipt of the notice of acceptance. If the nonresident student has not enrolled in or attended school in the District by that date, the District may notify the student's parent(s)/guardian(s), in writing, that the student is no longer authorized to attend the school or program in the District.
 - c. If there is a delay in the District's receipt of any relevant disciplinary records from another school or school district, the District will review and act upon such records promptly, and, if necessary, inform the student that the District's ability to confirm or deny the application is contingent upon the District's receipt and review of such records. If the DPI allows the District to conditionally approve such an application subject to that contingency, the District may do so. Otherwise, such application may be held in abeyance until the relevant records are received, or, if necessary, the application may be denied.
 4. If, for purposes of the application, the District is identified as the resident school district, the District shall notify the applicant whether the application has been approved or denied in accordance with any deadlines established by state law or DPI rule. Normally, the District will issue such notifications no later than 20 days after the District's receipt of the application. In addition:
 - a. If the application has been denied, the notification shall include the reasons for the denial. To the extent consistent with state law and District policy, approval of an application may be contingent or subject to revocation.
 - b. To the extent that there is a delay in the District's receipt of any relevant records or information such that the District is unable to determine whether the criteria upon which the application was based apply to the student, the District will act upon such records/information promptly upon receipt and notify the applicant of its decision to approve or deny the application within five (5) days of making the determination.

~~A nonresident student may apply for full-time open enrollment in an Evansville School under the State Open Enrollment Law and Program. When accepting or rejecting a nonresident student's application for enrollment, the District shall consider the following criteria:~~

- ~~a. Application is submitted during the required time period.~~
- ~~b. Space in buildings is available.~~
- ~~c. Space in the class is available.~~
- ~~d. Impact on student-teacher ratios.~~

- e. ~~Projection for future school growth.~~
- f. ~~Status as an Evansville student during the current school year. Any applicant who is currently attending the Evansville Community School District will be included in the count of occupied spaces.~~
- g. ~~Expulsion (current or prior two school years) or expulsion proceedings.~~
- h. ~~Habitual truancy (current or prior two (2) school years).~~
- i. ~~Ability to satisfy a student with disabilities individualized education program (IEP).~~
- j. ~~Whether the student has been referred for a special education evaluation that has not been completed.~~

1. Space Availability

~~If space availability limits the District's ability to accept nonresident students, the Board will set the number of regular education spaces available for open enrollment by grade level and the number of special education spaces by program and/or related service no later than the regular January board meeting. The Board will hear preliminary recommendations on enrollment limits at the December board meeting.~~

~~If the Board of Education has taken action at the January board meeting to limit the number of spaces that will be available for applications that are submitted under the regular application period for the following school year, the District shall not approve any alternate applications in the grades or programs and/or related services with limited space that are submitted for the current school year after the~~

~~date of the January school board meeting. Further, the District shall also deny any alternate applications for the current school year received on or before the date of the Board meeting in January seeking enrollment into grades or programs and/or related services that had been limited at the prior January board meeting due to space considerations for the current school year.~~

~~After setting the number of available spaces in January, the Board may not reduce the number of such spaces after the start of the regular application period; and except for any applications that are guaranteed space, may only increase the number of available spaces after the first Friday following the first Monday in June.~~

~~The District will create and administer waiting lists for applications received during the regular application period, but not for current year open enrollment applications submitted under the alternative application procedure.~~

~~If the number of applicants exceeds space available, students will first be accepted if they are:~~

- ~~1. Continuing students (included in the count of occupied spaces).~~
- ~~2. Siblings of continuing students.~~

~~Remaining spaces will be filled by a random lottery. Any unassigned students will be placed on a waiting list created by a random lottery. If an opening occurs, the district administrator will review the waiting list by the grades or programs and/or related services with limited space of the opening and the next eligible student will be selected. Parent(s)/guardian(s) will be notified by phone and mail. They will have 10 calendar days to accept the opening. If they do not respond or if they decline, another applicant will be selected.~~

2. Students With Disabilities

~~If the District determines that the special education program or related services described in the nonresident student's IEP are available in the District, and there is space available in the special~~

education program identified in the student's IEP, the Open Enrollment application shall be accepted. If the special education program or services described in the student's IEP are not available or there is no space available in the program, the application shall be denied. If a nonresident student receives his/her initial IEP while attending the District under open enrollment, or if a nonresident student's IEP changes after the student begins attending school in the District, and the special education program or services required by that initial or revised IEP are not available in the District or there is no space available in the program or services identified within the IEP, the nonresident student may be returned to the resident district the District may notify the student's parent/guardian and the student's resident school board that the program or service is not available in the District. If such notice is provided, the student shall be transferred to his/her resident school district, which shall provide an educational placement for the student.

3. Students Referred for a Special Education Evaluation

An Open Enrollment application shall can be denied if the nonresident student has been referred or identified as having a possible disability but has not yet been evaluated by an IEP team in the resident district. Assuming other acceptance criteria are and continue to be met, the District may reconsider a denial under this criteria if the completed IEP (or a finding of no disability) is forwarded to the District and reviewed by the District prior to the close of the period during which applications would normally continue to be reviewed or accepted from any waiting list.

4. "Best Interests" Determinations Under the Alternate Open Enrollment Application Criteria and Procedures

If a parent(s)/guardian(s) applies for open enrollment under the alternative open enrollment application criteria and procedures and relies on the "best interests of the student" criteria, the District shall review the information and rationale provided by the parent(s)/guardian(s) and make a determination as to whether the District agrees with the parent(s)/guardian(s) that attending school in the District pursuant to the application is in the student's best interest. If the District determines that attendance would not be in the student's best interest, the application shall be denied on that basis.

5. Other Criteria

A full time open enrollment application can also be denied if the nonresident student is ineligible for open enrollment because the student does not meet the age requirements for school attendance or early admission, the resident district does not have a matching program as offered by the District, or the application is determined to be invalid or in excess of the number of allowable applications.

No criteria other than those outlined above may be considered by the District when acting on nonresident student full time open enrollment applications.

Requests for Early Admission to Kindergarten

The District does not evaluate nonresident open enrollment applicants for early admission to 4 or 5-year old kindergarten.

No Reapplication Required

Once a nonresident student is accepted for open enrollment in the District and begins attending school in the District, no reapplication is required in order for the student to maintain continuous open enrollment.

Transportation

Student transportation and the costs thereof shall be the responsibility of the nonresident student's parent(s)/guardian(s), subject to the following exceptions:

1. Low income parent(s)/guardian(s) may apply to the DPI for reimbursement of costs of transportation in accordance with DPI's procedures.
2. The District shall provide transportation for nonresident students with disabilities attending school full-time in the District if it is required in the student's IEP or otherwise required by law.

Wisconsin Interscholastic Athletic Association (WIAA)

To the extent required by state law, nonresident open enrollment students attending school in the District shall have all of the rights and privileges of similarly situated resident students and shall be subject to the same rules and regulations as resident students. An open enrollment student's eligibility to participate in interscholastic athletic activities is subject to the rules and regulations of the Wisconsin Interscholastic Athletic Association (WIAA).

Termination Due to Habitual Truancy

2009 WI Act 304 provides that a nonresident school board may notify the parent(s)/guardian(s) of a habitual truant, that the pupil may not attend the nonresident school district in the following semester or school year.

Resident Students Going Out of the District

Evansville resident students may apply for full-time open enrollment in another public school district as a nonresident student under the State Open Enrollment Law and Program. When accepting or rejecting a resident application for enrollment in another school district, the Evansville District shall consider the following criteria:

1. The application is submitted during the required time period.
2. If the student has applied for open enrollment under the alternative open enrollment application criteria and procedures authorized by law, the District may also deny the student's open enrollment if the District determines that none of the criteria relied on by the student to submit the application apply to the student. Prior to denying an alternative application on the basis that the parent(s)/guardian(s) did not provide enough information to allow the District to assess whether the student has been the victim of repeated bullying or whether open enrollment would be in the best interests of the student, the District shall offer the parent(s)/guardian(s) an opportunity to provide additional information.

A full-time open enrollment application can also be denied if the resident student is ineligible for open enrollment because the student does not meet the age requirements for school attendance or early admission, the nonresident district does not have a matching program as offered by the District, or the application is determined to be invalid or in excess of the number of allowable applications.

Transportation

The parent(s)/guardian(s) of a resident open enrollment student shall be responsible for student transportation, except as otherwise provided by law. Requests from other school districts to provide optional transportation to resident open enrollment students to/from locations within the boundaries of the District shall be denied.

Appeal of Rejection

If an application for full-time open enrollment is rejected as outlined above, the student's parent(s)/guardian(s) may appeal the decision to the DPI following the deadlines and other procedures

established by the DPI.

APPLICATIONS SUBMITTED UNDER ALTERNATIVE OPEN ENROLLMENT CRITERIA AND PROCEDURES

Eligibility Criteria

A parent(s)/guardian(s) of a student who wishes to attend school in a nonresident school district may submit an Open Enrollment application outside of the regular Open Enrollment application period or in lieu of it if the application is for the current school year, the student meets one of the following criteria, and the parent(s)/guardian(s) describes the criteria that the student meets in the application:

- ~~1. The resident school board determines that the student has been the victim of a violent criminal offense in a school in the resident school district. The application must be made within 30 days of the resident school board's determination.~~
- ~~2. The student is or has been a homeless student in the current or immediately preceding school year.~~
- ~~3. The student has been the victim of repeated bullying and harassment and all of the following apply:
 - ~~a. The student's parent(s)/guardian(s) must have reported the bullying or harassment to the school board or designee under a bullying/harassment complaint process and;~~
 - ~~b. In spite of action taken by the Board of Education or designee the repeated bullying and harassment continues.~~~~
- ~~4. The place of residence of the student's parent(s)/guardian(s) and of the student has changed as a result of military orders. The application must be made within 30 days of the date on which the military orders changing the place of residence were issued.~~
- ~~5. The student moved into Wisconsin. The application must be made within 30 days after moving into the state.~~
- ~~6. The student's residence has changed as a result of a court order or custody agreement or because the student was placed in or removed from a foster home or with a person other than the student's parent(s)/guardian(s). The application must be made within 30 days after the student's change in residence.~~
- ~~7. The student's attendance in a school in the nonresident school district is considered to be in the best interests of the student. The application must explain the reasons for requesting this exception and why attendance at the nonresident school district is in the best interest of the student.~~

Application Review and Approval Process

- ~~1. When the District receives an Open Enrollment application that has been submitted under the Alternative Open Enrollment criteria outlined above, whether it is submitted by a nonresident student or a resident student, the application shall be forwarded to the District Administrator or his/her designee for review and recommendations.
 - ~~a. If the application involves a nonresident student seeking to attend school in the District under Open Enrollment, the District will:
 - ~~1) Immediately send a copy of any paper application received by the District to the student's resident school district, or, if applicable, the student's anticipated resident school district;~~
 - ~~2) Work with the resident district (or the anticipated resident district) identified in the application to determine where the applicant is currently attending school, and to determine from which school the District will receive any relevant special education~~~~~~

- records (e.g., the student's current IEP) and/or disciplinary records (e.g., expulsion records). If the applicant is not currently attending school in the resident district, the District will request such records from the school or school district the student is attending or most recently attended; and
- b. If the application involves a resident student who is attending, or who previously attended, school in the District, the District shall send the nonresident school district to which the Open Enrollment application was made a copy, if applicable, of the student's IEP and any expulsion or other relevant discipline-related records within 10 days of receiving the application.
2. The District Administrator, along with other members of the administrative staff, shall review the application using the acceptance/denial criteria outlined in Board policy. The District Administrator or his/her designee shall submit recommendations regarding acceptance or denial of the application to the Board of Education for action.
 - a. The District may deny an application of a resident student if:
 - 1) It determines that the criteria relied on by the parent(s)/guardian(s) to submit the application do not apply to the student.
 - b. The District may deny an application of a nonresident student:
 - 1) For the same reasons it may deny an application submitted during the regular Open Enrollment application period; or
 - 2) If the application relies on the best interests of the student criteria and the District determines that open enrollment is not in the student's best interests.
 3. If the application involves a nonresident student seeking to attend school in the District, the District will notify the applicant, in writing, whether the application has been approved or denied no later than 20 days after receiving the application.
 - a. If the application has been denied, the notification shall include the reasons for the denial. To the extent consistent with state law and District policy, acceptance of an application may be contingent or subject to revocation.
 - b. If the District has approved the Open Enrollment application of a nonresident student, the notification provided to the applicant shall identify the specific school or program the student may attend. A nonresident student accepted for enrollment may immediately begin attending the assigned school or program in the District and shall begin attending the school or program no later than the 15th day following receipt of the notice of acceptance. If the nonresident student has not enrolled in or attended school in the District by that date, the District may notify the student's parent(s)/guardian(s), in writing, that the student is no longer authorized to attend the school or program in the District.
 - c. If there is a delay in the District's receipt of any relevant disciplinary records from another school or school district, the District will review and act upon such records promptly, and, if necessary, inform the student that the District's ability to confirm or deny the application is contingent upon the District's receipt and review of such records. If the DPI allows the District to conditionally approve such an application subject to that contingency, the District may do so. Otherwise, such application may be held in abeyance until the relevant records are received, or, if necessary, the application may be denied.
 4. If, for purposes of the application, the District is identified as the resident school district, the District shall notify the applicant whether the application has been approved or denied in accordance with any deadlines established by state law or DPI rule. Normally, the District will issue such notifications no later than 20 days after the District's receipt of the application. In addition:
 - a. If the application has been denied, the notification shall include the reasons for the denial. To the extent consistent with state law and District policy, approval of an application may be contingent or subject to revocation.

~~b. To the extent that there is a delay in the District's receipt of any relevant records or information such that the District is unable to determine whether the criteria upon which the application was based apply to the student, the District will act upon such records/information promptly upon receipt and notify the applicant of its decision to approve or deny the application within five (5) days of making the determination.~~

Legal Ref.: Sections 115.385(4) Wisconsin Statutes (School and School District
Accountability Report)

115.787 (Individualized Educational Programs)

115.7915 (Special Needs Scholarship Program)

118.13 (Pupil Discrimination Prohibited)

118.16(1)(a) (School Attendance Enforcement)

118.50(6) (Whole Grade Sharing)

118.51 (Full-Time Open Enrollment)

118.53 (Attendance by Pupils in a Home-Based Private Educational Setting)

118.57 (Notice of Educational Options)

120.13(1)(f)(h) (School Board Powers)

121.54(3)(10) (Transportation by School Districts)

121.545(1) (Additional Transportation)

121.55 (Methods of Providing Transportation)

PI 36, Wisconsin Administrative Code (Public School Inter-District Open
Enrollment)

Local Ref.: Policy #425 – ~~Enrollment of and Services Available to District Students Who Attend Private, Parochial or Home Based School~~ Participation of Non-Public School Students in District Courses, Programs and Activities

PART-TIME OPEN ENROLLMENT

The Evansville Community School District (~~ECSD~~) Board of Education supports the requirement that any student enrolled full-time in a public high school in the District may apply to take a course(s) in another educational institution under the Part-time Open Enrollment program in accordance with state law. A student may attend no more than two courses at any time in another educational institution under this program. ~~Students in the District may also apply to take courses in another school district.~~

Provisions Applicable to All Students Seeking to Attend Courses under this Policy:

If a student wishes to participate in the part-time open enrollment program, the student and their parent or guardian are solely responsible for:

1. Following all application procedures;
2. Providing express notice to the applicable school districts that confirms the student's intent to attend a course into which the student has been accepted, ~~and~~
3. Meeting relevant deadlines, as such requirements are further defined in state law, any applicable state regulations, or the policies and procedures of the applicable school districts. Failure to submit a timely and complete application or a failure to follow other mandatory procedures is grounds for loss of the opportunity to participate in the course(s).

The District Administrator or designee shall be responsible for:

1. Ensuring that the District appropriately processes all resident and nonresident student applications for the part-time open enrollment program; and
2. Determining whether the District will approve or deny individual applications based on criteria established in state law, any applicable state regulations, and applicable District policies and procedures.

Transportation to and from any course(s) taken under this policy shall be the sole responsibility of the student's parent or guardian, unless state or federal law otherwise requires the student's resident school district or the educational institution that is offering the course to provide transportation.

Resident **Evansville Community School District** Student Applications to Take Courses Outside the District:

For purpose of this policy, the "resident school district" means the district in which the pupil resides, unless the pupil attends a different school district pursuant to a whole grade sharing agreement or under full-time open enrollment, in which case the resident school district is the pupil's district of attendance. In the event a full-time open enrollment student wishes to participate in part-time open enrollment, the student's primary school of attendance will serve as the "resident school district" and the school district in which the full-time open enrollment

student actually resides would be one of the “nonresident school districts” at which the student could take courses under part-time open enrollment.

1. District high school students who are seeking to take a course outside of the District under the part-time open enrollment shall use the DPI-approved application form and shall initially submit the application form to the Wisconsin Public School District that is offering the course at least six weeks prior to the date of which the course is scheduled to begin. The public school district offering the course is responsible for forwarding a copy of the application to the District, but the District recommends that the applicant contact the Registrar to confirm that the District has, in fact, received a copy of the application.
2. Upon receipt of a copy of a resident student's application to attend a course(s) in another public school district under the part-time open enrollment law, school office staff shall forward the application to the District Registrar's office for review and action. For students with disabilities who have an individualized education program (IEP), a staff person with sufficient knowledge of the requirements of the student's IEP shall be involved in processing the course application(s).
3. All applications received shall be reviewed using the criteria outlined in state law and district policy:
 - a) If the student's application was not submitted in the manner and within the time limits established by state law, it shall be denied. For purpose of this policy, the **Evansville Community School District** starting dates for each semester are determined by the district approved school calendar. Applications for part-time open enrollment courses are due six weeks prior to these dates.
 - b) If the course application is from a student with a disability who has an IEP, the application shall be reviewed with the IEP to determine whether the student's attendance in the course would result in a denial of a free appropriate public education (FAPE) as defined with reference to the IEP, or otherwise conflict with the goals, placement, or other material provisions within IEP. The course application shall be denied if it conflicts with the student's IEP.
 - c) If the administrator who is processing the application determines that the cost of the course may impose an undue financial burden on the District in light of the District's total economic circumstances (including the District's revenue limit, its ability to pay tuition costs for the student and the per student cost for continuing to be served by the District), the administrator will make a determination as to whether the application will be denied on the basis of an undue financial burden.
4. If the application is denied, the applicant's parent or guardian and the educational institution to which the application was made shall be notified, in writing by the District Registrar, that the application has been denied. This notification shall be made no later than one week prior to the date the course is scheduled to commence and shall include the reason(s) for the denial and notify the parent or guardian of the applicant's right to appeal the denial to DPI.
5. The District Administrator or designee shall determine whether or not each proposed out-of-district course will satisfy District graduation requirements. If it is determined that a proposed course does not satisfy District graduation requirements, the applicant's parent or guardian shall be notified of that fact no later than one week prior to the date the

course is scheduled to commence. Such a determination is not a basis on which the District may deny the application. If the District notifies the applicant that their application has been accepted, then the applicant's parent or guardian must provide timely written notice to the District and to the school district that is offering the course(s) that confirms the student's intent to attend the specific course(s). For purposes of providing this confirming notice to the District, the notice shall be provided to the Registrar prior to the date on which the course is scheduled to begin. Failure to provide the confirmation notices on a timely basis may result in revocation of approval to attend the course under the part-time open enrollment program.

6. The District shall pay for the cost of a resident student's approved course(s) to the extent required by state law and by the Wisconsin Department of Public Instruction

Nonresident Student Applications to take Courses in **the Evansville Community School**

District:

1. The parent or guardian of a nonresident high school student who wishes to take a course(s) in the District shall submit the DPI-approved application form to the District Registrar's office. The application shall specify the course that the student wishes to take and may specify the school(s) at which the student wishes to take the course. The District will deny the application if it is submitted more than 16 weeks or less than six weeks prior to the date the course is scheduled to commence.
2. The District shall promptly send a copy of the application to the student's resident school district, along with a request that the resident school district immediately send the District a copy of the student's relevant education records, including applicable disciplinary records.
3. Upon receipt of the application, it will also be forwarded internally to the appropriate School Administration, who will be responsible for reviewing and acting on the course application. All applications shall be reviewed and acted upon using the eligibility criteria outlined in state law and district policy.

First Priority: District students, who shall be approved to attend the course on a rolling basis pursuant to the District's regular course registration procedures.

Second Priority: Students who, although not District students, are residents of the District and are otherwise entitled to apply to take the course under state law or under any applicable Board policy, including resident private school students and District residents attending home-based private education programs who apply to attend the course under any part-time public school attendance option established by state law, provided that the District has received the student's application or registration request at least six weeks prior to the date the course is scheduled to begin.

Third Priority: Grouping shall be made on a random basis identical to that conducted for determining full-time Open Enrollment selection in the District Registrar's office.

4. Not earlier than after the District processes the "Second Priority" group of District residents, as identified above, and no later than one week prior to the date the course is scheduled to commence, the District shall notify the nonresident applicant and the resident school board, in writing, of whether the application has been accepted or denied.

If accepted, the acceptance shall identify the school at which the student may attend the course. The acceptance applies only for the following semester, school year, or other session in which the course is offered. If the application is denied, the notice shall include the reason for the denial and notify the parent or guardian of the applicant's right to appeal the denial to the DPI.

5. If the District notifies the applicant that their application has been accepted, then the applicant's parent or guardian must provide timely written notice to the District confirming the student's intent to attend the specific course(s) and to the applicant's resident school district that confirms the student's intent to attend the specific course(s). For purposes of providing this confirming notice to the District, the notice shall be provided to registrar's office prior to the date on which the course is scheduled to begin. To the extent permitted by state law, if this confirming notice is not received by the District prior to the date the course is scheduled to begin, the student will not be permitted to attend the course under the part-time open enrollment program.
6. A pupil who is taking a course through the part-time open enrollment program must be in physical attendance in the nonresident school district (i.e., the pupil must attend the course within the physical boundaries of the nonresident school district), unless the pupil is attending a course in a virtual program.
7. A nonresident student shall not be permitted to take a course under this policy during the term of their expulsion from the District or from another school to the same extent that the District would deny the student's request, if he/she were a resident of the District, to enroll and take courses as a full-time student during the term of their expulsion. Other conduct-related criteria that the District would apply to determine the course eligibility of a resident student shall also be applied to non-resident student applicants.
8. The District shall provide equal opportunities for students with disabilities to attend courses in the District under part-time open enrollment program. However, if a question arises as to possible services or course accommodations or modifications for a student with a disability, the District shall contact the student's parent or guardian and involve representatives of the school(s) responsible for the student's current IEP or other services plan to the extent necessary and appropriate.
9. Nonresident students attending courses in the District will have all of the rights and privileges of similarly-situated resident students and will be subject to the same policies and rules as similarly-situated resident students, except that the District shall not charge to or receive from the student any payment other than the payment that the student's resident school district makes to the District pursuant to state law.

Appeals of Course Denial Decisions:

The parent or guardian of any student whose course application was denied by the District may appeal the decision to the DPI within 30 days of notification of denial from the District.

Legal Ref. Sections:

- 118.13 (Pupil Discrimination Prohibited)
- 118.145(4) (Admission to High School)
- 118.51 (Full-time Open Enrollment)

- 118.52 (Part-time Open Enrollment)
- 118.53 (Attendance by Pupils Enrolled in a Home-based Private Education Program)
- 118.55 (Early College Credit Program)
- 115.787 (Individualized Educational Programs)

Local Ref.:

- ~~Policy #425 – Enrollment of and Services Available to District Students Who Attend Private, Parochial or Home Based School~~ Participation of Non-Public School Students in District Courses, Programs and Activities
- #428 – Full-time Public School Open Enrollment

SCHOOL ATTENDANCE

The Evansville Community School District Board of Education encourages a strong partnership between the home, school, and community. It recognizes a positive relationship between good school attendance and success in school and employment. Frequent absence of students from regular classroom learning experiences disrupts the continuity of the instructional process.

In accordance with state law, all children between six (6) and eighteen (18) years of age must attend school full time until the end of the term, quarter or semester in which they become eighteen years of age, or unless they have a legal excuse, fall under one of the exceptions outlined in the state statutes, or have graduated from high school.

School Notification

1. Unexpected Absences (for example, illness and emergencies)
 - a. Student attendance is monitored throughout each school day.
 - i. Parent(s)/guardian(s) should notify the school office prior to ~~9:00~~ **8:30** a.m. the morning of an unexpected absence to report the absence. There are three (3) ways to excuse a student the morning of an unexpected absence. The parent(s)/guardian(s) may:
 - ii. Call the attendance clerk of the pertinent building
 - iii. Email the attendance clerk
 - iv. Use the District electronic student information system to excuse their child(ren).
 - v. If it is not possible to notify the District prior to ~~9:00~~ **8:30** am the day of the absence, a note explaining the student's absence should be presented to the school attendance clerk immediately upon return to school. All absences must be cleared before the end of the second school day after the absence or the student may be considered unexcused and truant.
 - b. Parent(s)/guardian(s) who have not notified the school the morning of the absence will be notified by voice mail/phone that their child is absent as part of **the District's** safe arrival program.
2. Pre-Arranged Absences (for example, college visits and doctor appointments)
 - a. Parent(s)/guardian(s) must submit prior written approval to excuse their child for each absence.
3. Parent(s)/Guardian(s) Excused
 - a. Parent(s)/guardian(s) may excuse their child(ren) for up to ten (10) days per year for any purpose. If the principal/attendance officer determines that the student will exceed the ten (10) day limit, days beyond ten (10) will be considered unexcused unless they are documented by the parent(s)/guardian(s) as meeting one of the

“School Excused” exceptions and have approval of the principal. Policies for obtaining and completing work for pre-arranged absences will be set by each building and provided annually in the school handbook.

School Excused/Unexcused

Students are expected to be in attendance unless there is a need to be absent for one of the following reasons under the following conditions:

1. Student illness: The school may require a written verification from physician.
2. Sudden emergencies: The school will require written verification upon return to school.
3. Educational opportunities approved by the district administrator or building principal.
4. Suspension from school.
5. Religious holidays.

A note specifying the reason for the absence must be given to the school before the end of the second school day after the absence. The school reserves the right to record the absence as unexcused if no excuse is given or the reason given cannot be substantiated. The parent(s)/guardian(s) will be notified if the absence is recorded as unexcused. Five (5) or more unexcused absences will require an attendance conference with the parent(s)/guardian(s) and a written plan to improve attendance.

Medical Related Absences

Students going to the doctor or dentist during school hours must bring back a slip from their doctor/dentist stating the date and time of the appointment. On appointment days, students are expected to spend the balance of the day in school unless excused by the doctor/dentist. While infrequent absences due to illness are normal, frequent absences jeopardize a student’s standing in classes. If a student is absent more than five (5) days per semester because of illness, the school may require a doctor’s statement to excuse the student for illness. Failure to produce a doctor’s excuse at that point would result in an unexcused absence.

Missed School Work

In the case of excused absences, time will be allowed for make-up work, including exams with full credit given for work completed.

The school may not deny a student credit in a course or subject solely because of the student’s unexcused absences from school. Students will be permitted to take examinations missed during unexcused absences, following the procedures in the relevant school handbook.

Unexcused Absences or Truancy

School officials will proactively involve parent(s)/guardian(s) when a student’s attendance is of concern due to frequency of absences and/or tardiness. **The Building Principal or designee school attendance office** will communicate with the parent(s)/guardian(s) to discuss the causes of the absences and to try to arrange for a solution. **The Board of Education** does not distinguish between truant and unexcused. Thus, all absences not covered under the excused absence list above will be considered unexcused and have the same meaning as “truancy” under Wisconsin Statutes. Consequences will vary depending on the age of the student. Each building is responsible for establishing age-appropriate consequences consistent with State Statute. Under State Statute and City Ordinance, a truancy citation may be issued, depending on age of the student and length of absence.

A student's parent(s)/guardian(s) will be notified by telephone and/or voice mail as soon as it is ascertained that a student is truant. Any student found to be truant will be required to attend a conference with the principal/attendance officer or designee. The student and parent(s)/guardian(s) will be informed of the penalty to be imposed by the school for the truancy. Mitigating factors in a student's family, emotional, educational, or health situation will be considered along with the need to develop an attendance plan. The student will also be warned of the consequences of continued truancy both at school and through the municipal court. The principal/attendance officer will positively reinforce the reasons for good attendance and attempt to assess the factors that may have contributed to the truancy, calling upon appropriate school personnel as needed. If the student has more unexcused absences and reaches the habitual truant level, a certified letter will be sent to the parent(s)/guardian(s)-requesting a parent(s)/guardian(s)-conference to discuss the truancy. At this time, a referral to the municipal court may also be sent for action under state truancy laws for habitual truants.

As a consequence of a student's truancy the student may be assigned to detention or to a supervised, directed study program. The program need not be held during the regular school day. The building team will develop the conditions under which credit may be given for work completed during the period of detention or assignment to a supervised, directed study program. A student must be permitted to take any examinations missed during a period of assignment to a supervised, directed study program.

Habitual Truancy

A student who is absent from school without an acceptable excuse for part or all of five (5) or more school days per semester will be declared habitually truant. If so, the student's parent(s)/guardian(s) will be notified in writing of the student's status. Within five (5) days after the date the habitual truancy notice has been sent to the parent(s)/guardian(s), by certified mail, a meeting will be scheduled with them and school officials to discuss the student's truancy. With the consent of the student's parent(s)/guardian(s), the date for the meeting may be extended for an additional five school days. If student is attending the District as a nonresident open enrollment student, revocation of open enrollment status will occur and student will be required to return to resident district. The Board of Education will actively support any and all ordinances and laws dealing with truant students.

Legal Ref.: Sections 118.15 of the Wisconsin Statutes (Compulsory School Attendance)
118.153 (Children At Risk of Not Graduating From High School)
118.155 (Released Time for Religious Instruction)
118.16 (School Attendance Enforcement)
118.162 (Truancy Committee and Plan)
118.163 (Municipal Truancy and School Dropout Ordinances)
118.164 (Removal of Pupils From the Class)
118.165 (Private Schools)

Local Ref.: Policy #428, Full-Time Public School Open Enrollment
Policy #431, Compulsory Student Attendance & Alternative Programs
Theodore Robinson Intermediate School Family Handbook
JC McKenna Student and Family Handbook



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340 Fair Street | Evansville, WI 53536

To: Board of Education
Subject: Co-Curricular Salary Schedule Update
Date: July 17, 2019

Attached is an updated co-curricular schedule. This schedule bolds new or changed stipend amounts and strike through stipends will be removed as they no longer exist as groups.

Changes:

- Added Senior Graduation Project to the schedule (already paying stipend)
- Added Boys and Girls Golf Coaches
- Removed Assistant Varsity Swim Coach
- Increased FBLA stipend to compensate for the additional tasks associated with National Honors Business Society
- Removed HS Robotics Team
- Added HS Future Problem Solving Stipend
- Added HS Quiz Bowl Coach
- Added Percussion Music – TRIS
- Added Choir Director - TRIS

Total cost of these changes is estimated at \$10,230. When we reduce the cost that we budgeted in 2019-2020 on paying the golf course for the boys and girls golf program the total net increase of these stipends is an increase \$3,030.

Motion: I approve the updated co-curricular salary schedule

Co-Curricular Salary Schedule

Base Calculation Amt = \$41,500.00

Position	% of base amount	1-2 Yrs of Service	3-4 Yrs of Service	5-6 Yrs of Service	7+ Yrs of Service
Head Football	11%	4,565	4,793	5,129	5,539
Head Basketball	11%	4,565	4,793	5,129	5,539
Head Wrestling	11%	4,565	4,793	5,129	5,539
HS Band Director	11%	4,565	4,793	5,129	5,539
Senior Grad	9%	3,735	3,922	4,196	4,532
Head Musical Director	9%	3,735	3,922	4,196	4,532
Head Baseball	8%	3,320	3,486	3,730	4,028
Head Softball	8%	3,320	3,486	3,730	4,028
Head Track	8%	3,320	3,486	3,730	4,028
Head Volleyball	8%	3,320	3,486	3,730	4,028
Head Cross Country	8%	3,320	3,486	3,730	4,028
Head Soccer	8%	3,320	3,486	3,730	4,028
Head Boys Golf	8%	3,320	3,486	3,730	4,028
Head Girls Golf	8%	3,320	3,486	3,730	4,028
Pom-pom Advisor	8%	3,320	3,486	3,730	4,028
HS Cheerleading Advisor	8%	3,320	3,486	3,730	4,028
Assistant Football	7%	2,905	3,050	3,264	3,525
Assistant Basketball	7%	2,905	3,050	3,264	3,525
Assistant Wrestling	7%	2,905	3,050	3,264	3,525
Assistant Varsity Basketball	7%	2,905	3,050	3,264	3,525
Assistant Varsity Track	7%	2,905	3,050	3,264	3,525
Assistant Varsity Baseball	7%	2,905	3,050	3,264	3,525
Assistant Varsity Softball	7%	2,905	3,050	3,264	3,525
Assistant Varsity Swim	7%	2,905	3,050	3,264	3,525
Assistant Boys Golf	7%	2,905	3,050	3,264	3,525
Assistant Girls Golf	7%	2,905	3,050	3,264	3,525
Musical Vocal Director	7%	2,905	3,050	3,264	3,525
Musical Orchestra Director	7%	2,905	3,050	3,264	3,525
Musical Technical Director	7%	2,905	3,050	3,264	3,525
JV2 Football	6%	2,490	2,615	2,798	3,021
JV2 Basketball	6%	2,490	2,615	2,798	3,021
Assistant Baseball	6%	2,490	2,615	2,798	3,021
Assistant Softball	6%	2,490	2,615	2,798	3,021
Assistant Track	6%	2,490	2,615	2,798	3,021
Assistant Cross Country	6%	2,490	2,615	2,798	3,021
Assistant Volleyball	6%	2,490	2,615	2,798	3,021
Assistant Soccer	6%	2,490	2,615	2,798	3,021
JV Pom-pom Advisor	6%	2,490	2,615	2,798	3,021
HS Choir	6%	2,490	2,615	2,798	3,021
FBLA	6%	2,490	2,615	2,798	3,021
Drama Coach	6%	2,490	2,615	2,798	3,021
Permanent Noon Duty	5%	2,075	2,179	2,331	2,518
Assistant Drama Coach	5%	2,075	2,179	2,331	2,518
HS Forensics	5%	2,075	2,179	2,331	2,518
JV2 Baseball	5%	2,075	2,179	2,331	2,518

Position	% of base amount	1-2 Yrs of Service	3-4 Yrs of Service	5-6 Yrs of Service	7+ Yrs of Service
JV2 Volleyball	5%	2,075	2,179	2,331	2,518
JV2 Softball	5%	2,075	2,179	2,331	2,518
HS Robotic Team	5%	2,075	2,179	2,331	2,518
HS Science Olympiad	5%	2,075	2,179	2,331	2,518
Global Education Project	5%	2,075	2,179	2,331	2,518
HS Math Team	5%	2,075	2,179	2,331	2,518
MS Wrestling	4.5%	1,868	1,961	2,098	2,266
MS Football	4.5%	1,868	1,961	2,098	2,266
MS Basketball	4.5%	1,868	1,961	2,098	2,266
MS Track	4.5%	1,868	1,961	2,098	2,266
MS Cross Country	4.5%	1,868	1,961	2,098	2,266
MS Volleyball	4.5%	1,868	1,961	2,098	2,266
MS Band Director	4.5%	1,868	1,961	2,098	2,266
HS Student Council	4.5%	1,868	1,961	2,098	2,266
FBLA	4.5%	1,868	1,961	2,098	2,266

MS Future Problem Solving	4%	1,660	1,743	1,865	2,014
MS Student Council	4%	1,660	1,743	1,865	2,014
Assistant Forensics	4%	1,660	1,743	1,865	2,014
HS Jr. Class & Prom Advisor	4%	1,660	1,743	1,865	2,014
HS Sr. Class & Grad Advisor	4%	1,660	1,743	1,865	2,014

MS Science Olympiad	3%	1,245	1,307	1,399	1,511
HS Future Problem Solving	3%	1,245	1,307	1,399	1,511
MS Forensics	3%	1,245	1,307	1,399	1,511
MS School Newspaper	3%	1,245	1,307	1,399	1,511
HS Store Manager	3%	1,245	1,307	1,399	1,511

HS & MS Quiz Bowl Coach	2%	830	872	933	1,007
MS Choir	2%	830	872	933	1,007
ES Music	2%	830	872	933	1,007
National Honor Society	2%	830	872	933	1,007
Intermediate Choir	2%	830	872	933	1,007
Percussion Music - TRIS	2%	830	872	933	1,007
Choir Director - TRIS	2%	830	872	933	1,007
Elem/Int Club Advisor	2%	830	872	933	1,007

Not Included in Co-Curricular Salary Schedule

FFA	8,151
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Evansville Community School District
Extended Season Coaching Compensation

Evansville Coaches will be compensated for tournament coaching time past the "expected" season. For Compensation will be provided after the "expected" season at the rate of \$125 for the head coach and \$100 for any designated assistant(s). This amount will be paid each week competition occurs past the "expected" season.

Extended season coaching compensation will be paid to the coaches per sport as indicated below:

Football - Head Coach + 4 Assistants

Volleyball, Cross Country, Wrestling, Baseball, Softball, Track, Soccer - 1 Head Coach + 1 Assistant



MEMORANDUM

To: ECSD Board of Education
From: Scott Everson, Director of Curriculum & Instruction
Re: Parent/Guardian Notice of District Student Academic Standards That Are in Effect for 2019-20
Date: June 4, 2019

Under section 120.12(13) of the state statutes, as created by 2015 Wisconsin Act 55, (2015-17 state budget), each school district must annually notify parents and guardians of the academic standards that the school board has adopted and that will be in effect for the current school year. According to the statute which was signed into law on July 12, 2015, the school board must annually include an agenda item for the first school board meeting of the school year that clearly identifies the academic standards adopted by the board. The specific academic subject content areas that must be addressed with this annual notice are reading, writing, mathematics, science, geography and history.

NOTICE OF STUDENT ACADEMIC STANDARDS THAT ARE IN EFFECT FOR THE 2019-20 SCHOOL YEAR

In the Evansville Community School District, (ECSD), academic standards serve as rigorous goals for teaching and learning. Setting standards enables students, parents, educators and citizens to know what students should be learning at a given point in time. Clear statements about what students must know and be able to do are essential to ensure that our schools offer all students the opportunity to acquire the knowledge and skills necessary for success. ECSD aligns curriculum at all grade levels to the Wisconsin Academic Standards which subsequently includes the Common Core State Standards (CCSS) for English Language Arts, Mathematics, and Literacy in All Subjects. These academic standards will be in effect for the 2019-20 school year.

Parents and guardians can access ECSD information about specific academic standards on the district website, or at the Department of Public Instruction: www.dpi.wi.gov/standards.

Questions may be directed to the District Administrator, Jerry Roth or to the Director of Curriculum & Instruction, Scott Everson.

Suggested motions:

"I move to approve the proposed NOTICE OF STUDENT ACADEMIC STANDARDS THAT ARE IN EFFECT FOR THE 2019-20 SCHOOL YEAR, as said proposed notice was presented to the Board in written form on June 12, 2019, in the Board's packet of supplemental materials, all pursuant to section 120.12(13)(b) and section 118.30(1g)(a) of the state statutes." -AND

"I move that the Board direct the administration to provide parents and guardians of District students with notice of the Board-adopted student academic standards that are in effect for the 2019-20 school year in a manner that is consistent with the requirements of section 120.12(13) of the state statutes."

EVANSVILLE COMMUNITY SCHOOL DISTRICT
Evansville, Wisconsin

The regular meeting of the Board of Education of the Evansville Community School District was held Wednesday, June 26, 2019, at 6:00 pm in the District Board and Training Center.

The meeting was called to order by Board President Ms. Hammann. Roll call was taken. Members present: Hammann, Johnson, Paul, Rasmussen, and Swanson. Absent: Klaehn and Titus.

APPROVE AGENDA

Motion by Ms. Johnson, second by Mr. Rasmussen, to approve the agenda as presented. Motion carried, 5-0 (voice vote).

PUBLIC ANNOUNCEMENTS/RECOGNITION/UPCOMING EVENTS:

- Back to School Days – August 8, 2019, 3-7pm & August 14, 2019, 10am-2pm
- All Staff Breakfast – August 27, 2019, 7:30 am
- First Day of School – September 3, 2019
- Mental health services by referral will be provided to the district by Stateline in the coming year.

PUBLIC PRESENTATIONS: None.

INFORMATION & DISCUSSION:

Mr. Rasmussen provided an update on the CESA 2 delegate meeting. The main topic of discussion was school funding, with Mike Thompson of the Department of Public Instruction presenting information on the proposed state budget. No legislators were present at the meeting.

Ms. Dorn, Theodore Robinson Intermediate School Principal, presented the final Achievement Gap Reduction report for 2018-2019. She noted that some second and third grade classes successfully utilized in-classroom interventionists instead of traditional pull-outs. STAR testing was not used for reading this year, and third-grade is looking forward to the implementation of Bridges math next year.

Ms. Dorn summarized the activities of the CSI Communication and Community Engagement committee, which believes that significant improvements were made this year. A website upgrade will be addressed by Technology, and one Facebook page will be updated regularly over the summer. Parent Michelle Buehl presented on SocialSchools4EDU as a source for creating a positive social media presence for schools and students.

Mr. Everson, Director of Curriculum and Instruction, made a presentation on the CSI Technology committee. The focus has been on organizing and cataloguing all software available in the district. Next year, there will be a focus on providing 1:1 assignment of devices in the middle school and high school. Chromebooks are under Google support for only 6.5 years, so older equipment will be assigned to older students. As devices age out and are replaced, the new devices will be assigned to incoming students.

Ms. Katzenberger, Director of Student Services, reported on CSI Climate and Culture, Health and Wellness. There was a focus on physical fitness and nearly all goals were attained. Goals for next year include planned staff outings and increasing the number of staff members participating in the health assessment.

Mr. Everson updated the activities of CSI Teaching and Learning. The focus has been on data, learning outcomes, and fine-tuning grading processes. Conversations about over-testing prompted a decision to suspend digital assessments for one year. Additional attention is being afforded equity-based subgroups, specifically students with disabilities and students in poverty. The combined subgroup of students with disabilities who also live in poverty was determined to be too small to maintain student privacy.

Ms. Merath, Business Manager, noted that while CSI Building and Grounds is not active due to the construction projects underway, she will be providing a prioritized list of projects that require attention.

Ms. Merath recommended that the list of comparable districts used to establish new compensation models remain the same for all employee groups at least another year. She noted no substantial cost difference by changing to a different list of districts so soon.

PUBLIC PRESENTATIONS: None.

Ms. Swanson, Board Vice President, presented Policy #425 – Participation of Non-Public School Students in District Courses, Programs and Activities, Policy #428 – Full-Time Public School Open Enrollment, Policy # 429 – Part-Time Open Enrollment, Policy # 430 – School Attendance and Policy # 672 – Purchasing (for review only) for a first reading. No changes.

Ms. Swanson presented Policy #345.53 – Laude System for a second reading. No changes.

Ms. Merath presented an update on the 2018-2019 Budget. Based upon those numbers, she recommended that \$300,000 from Fund 10 Operating Budget be transferred to Fund 46 Capital Improvements before June30, 2019. She further indicated that additional funds may be available in July.

Ms. Merath indicated that upgrades being completed with DOJ Safety Grant monies continue to proceed on schedule.

Ms. Merath presented the May Financial Summary, which confirmed an Open Enrollment deficit of \$259,426. She also presented a summary of all fundraising activities in each of the four schools.

BUSINESS (ACTION ITEMS):

Motion by Ms. Johnson, second by Ms. Swanson, to approve the resignation of Kelly Fanta, 8th Grade Language Arts Teacher, effective at the end of the 2018-2019 school. Motion carried, 5-0 (voice vote).

Motion by Mr. Rasmussen, second by Ms. Paul, to approve the retirement of Steve Shulta, Director of Building and Grounds, effective October 4, 2019 and thank him for the past five years of service. Motion carried, 5-0 (voice vote).

Motion by Ms. Swanson, second by Mr. Rasmussen, to approve the hiring of Kelly Fanta, Advanced Learning Coordinator, effective at the beginning of the 2019-2020 school year for an annual salary of \$67,465.70. Motion carried, 5-0 (voice vote).

Motion by Ms. Johnson, second by Ms. Swanson, to approve the hiring of Kayla Maleug, Varsity Girls Assistant Basketball Coach, effective November 11, 2019, for a stipend of \$2,905. Motion carried, 5-0 (voice vote).

Motion by Mr. Rasmussen, second by Ms. Swanson, to approve the hiring of Logan Birkholz, JV2 Girls Basketball Coach, effective November 11, 2019 for a stipend of \$2,075. Motion carried, 5-0 (voice vote).

Motion by Ms. Swanson, second by Mr. Rasmussen, to approve the hiring of Brandon Jerstad, JV2 Volleyball Coach, effective August 19, 2019 for a stipend of \$2,075. Motion carried, 5-0 (voice vote).

Motion by Ms. Swanson, second by Ms. Paul, to approve the hiring of Erica Mitten, 7th Grade Volleyball Coach, effective September 3, 2019, for a stipend of \$1,868. Motion carried, 5-0 (voice vote).

Motion by Ms. Johnson, second by Mr. Rasmussen, to approve the transfer of \$300,000 from Fund 10 Operating Budget to Fund 46 Capital Improvement Fund before June 30, 2019. Motion carried, 5-0 (voice vote).

CONSENT (ACTION ITEMS):

Motion by Ms. Swanson, second by Ms. Paul, to approve the June 12, 2019, Regular Board Meeting Minutes, May Bills and Bank Reconciliation, Policy #421 – Entrance Age, Policy #421.1 – Admission to First Grade, Policy #422 – Early Admission to School, and Policy #423 – Admission of Foreign Exchange Students. Motion carried, 5-0 (roll call vote).

BOARD DEVELOPMENT

Mr. Rasmussen led discussion on two articles related to board interactions and policy setting from WASB's School News publication.

EXECUTIVE SESSION:

Motion by Mr. Rasmussen, seconded by Ms. Paul, to convene in closed session under Wisconsin State Statute 19.85(1) (c) and (f); namely to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Motion carried, 5-0 (roll call) at 8:48 pm.

ADJOURN:

Motion by Mr. Rasmussen, second by Ms. Johnson, to adjourn the meeting. Motion carried, 5-0 (voice vote). Meeting adjourned at 9:32 pm.

Submitted by Lindsay Krull, Deputy Clerk

Approved: _____ Approved _____
Ellyn Paul, Clerk

LAUDE SYSTEM

Starting with the graduating class of 2019, Evansville High School (EHS) will recognize graduating seniors through the Laude System. The Laude System acknowledges student achievement through a combination of student cumulative grade point average and the number of honor class points completed in their high school career. The cumulative grade point average and honor points mathematically create an overall Laude Score. Possible laude distinctions include Cum Laude (meaning “with honors”), Magna Cum Laude (“with great honor”), or Summa Cum Laude (“with highest honor”).

Minimum qualifications for Cum Laude recognition at graduation are a 3.4 cumulative grade point average and a Laude score of 17 as calculated at the end of the ~~15th term~~ 7th semester. Cum Laude (white honors cord) designation requires a Laude score of 17 – 31.99; Magna Cum Laude (silver honors cord) 32 – 49.99; Summa Cum Laude (gold honors cord) 50 and more. Students receive honor points for each AP course completed and for each Departmental Honors Course completed with a minimum grade of ‘C’.

Transfer students will receive honors points toward the Laude System for Advanced Placement courses completed with a minimum grade of ‘C’. Transfer students may request that equivalent honors courses they completed at other districts be evaluated by the principal for Laude point eligibility and award. Any disagreements are subject to the standard appeal process through the chain of command up to the Board of Education.

Administration will review Laude – eligible courses annually and revise as necessary. Changes will go into effect the academic year immediately following the change. An up-to-date list of Laude – eligible courses will be posted on the EHS website and in the student handbook.

Local Ref.: Policy #345.51 - Academic Awards.
Evansville High School Student Handbook
Evansville High School Parent Handbook
Evansville High School Course Guide



Board of Education Regular Meeting Agenda
Wednesday, August 14, 2019 at 6:00 pm
District Board and Training Center
340 Fair Street (Door 36)

Note, public notice of this meeting given by posting at the District Office, Levi Leonard Elementary School Office, Theodore Robinson Intermediate School Office, J.C. McKenna Middle School Office, High School Office, Evansville School District Web Site: Evansville.k12.wi.us, and by forwarding the agenda to the Evansville Review, Union Bank & Trust and Eager Free Public Library.

- I. Pledge of Allegiance
- II. Roll Call: Melissa Hammann Ellyn Paul Thomas Titus
 Rene Johnson John Rasmussen
 Jan Klaehn Kathi Swanson
- III. Approve Agenda.
- IV. Public Announcements/Recognition/Upcoming Events:
 - Back to School Days – August 8, 2019, 3-7pm & August 14, 2019 10am-2pm
 - All Staff Breakfast – August 27, 2019, 7:30am
 - First Day of School – September 3, 2019
- V. Public Presentations.
- VI. Information & Discussion:
 - A. First Reading of Policies
 - B. Second Reading of Policies
 - C. Graduation Data Tracking System
 - D. Human Growth and Development Discussion
 - E. Physical Restraint/Seclusion Report
- VII. Public Presentations.
- VIII. Business (Action Items):
 - A. Approval of Staff Changes.
- IX. Consent (Action Items):
 - A. Approval of July 17, 2019, Regular Meeting Minutes.
- X. Future Agenda – August 28, Regular Board Meeting Agenda.
- XI. Adjourn

This notice may be supplemented with additions to the agenda that come to the attention of the Board prior to the meeting. A final agenda will be posted and provided to the media no later than 24 hours prior to the meeting or no later than 2 hours prior to the meeting in the event of an emergency.

Upon reasonable notice, all reasonable efforts will be made to accommodate the needs of people with disabilities through appropriate aids and services. For additional information or to request this service, contact the District Office at 340 Fair Street, 882-3387 or 882-3386. Persons needing more specific information about the agenda items should call 882-3387 or 882-3386 at least 24 hours prior to the meeting.

Posted: